

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, AUGUST 13, 2013 AT 6:00 P.M.

PRESENT: Dave Richter, Chairman
Joe Gonyo, Member
Jack Meyers, Vice Chairman
Ruth Topham, Member
Nolan Wallenfang, Member
Bob Malchetske, Member
Richard Trochinski, Member

EXCUSED: Carter Richter, Member
Cindy Skipchak, Secretary

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Dan Hurst, Corporation Counsel
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Wallenfang/Meyers) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Meyers) made a motion to approve the amended minutes of the 6/17/13 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Dissing answered questions regarding payment of vouchers. Motion/second (Trochinski/Topham) to approve the May Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Trochinski/Topham) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Dissing reported that the Operation Backpack giveaway will take place on August 22, 2013 at the Boy's and Girl's Club in Berlin. Discussion followed regarding the program.

Dissing reported to Committee members that the retirement celebration for Gloria Lichtfuss, Nutrition/Volunteer Coordinator will be held on August 28, 2013.

Veteran's Service Office Report: Beuthin reported transportation grant application will be due around October 1, 2013.

Beuthin reported that Robin Colhouer, Deputy Veteran's Service Officer, started recently. Paula Luther has been helping doing some training. Her last day will be August 28, 2013.

Beuthin reported regarding attendance at the fair and that it was another successful year with much information shared regarding available benefits. Discussion followed.

Advisory Committee Reports: Aging: Trochinski reported regarding the Aging Advisory Committee meeting held on July 24, 2013 at the Berlin Senior Center. Trochinski reported regarding the Senior Picnic. Trochinski reported that the transportation grant application will be due in November. The next Aging Advisory Committee meeting will be held September 18, 2013 at the Princeton Senior Center.

Trochinski reported that the Berlin Senior Center will be hosting the Berlin Business after hours.

Trochinski reported regarding cuts in aging programs by approximately \$27,000.00. Discussion followed regarding possible areas in which cuts would occur if necessary.

Trochinski reported that the new Medical Mileage transportation provider is MTM, Inc. out of Madison. Discussion followed.

Health Advisory Committee: No discussion.

Family Resource Council: No meeting, no discussion.

Transportation Coordinating Committee: No discussion.

Advocap/Headstart Report: Gonyo reported that he attended the meeting held on August 1, 2013. The new 24 unit senior home in Berlin is almost full.

Dissing distributed that ADVOCAP annual report for review.

ADRC Coordinating Committee Report: The next meeting will be held on September 12, 2013 in Marquette County.

Quad County Family Resource Network Council Committee: The next meeting will be held on September 12, 2013 in Marquette County.

Unit Reports: Administrative: Dissing presented on the proposed Umbrella Human Services statute. Dissing reported there is flexibility to choose partners and no term limits on belonging. Dissing presented the timeline on the development of the Umbrella Human Services Statute. Discussion followed.

Aging/Long Term Care: Dissing reported that the Health & Human Services Personnel Committee hired Kathleen Mulhern for the Nutrition/Volunteer Coordinator position.

Children & Families Unit: See attached monthly Children & Family Services report.

Dissing reported that the DHHS Personnel Committee hired Jason Jerome for the Intensive In-Home Clinical Therapist position. Dissing reported that Jason Jerome is requesting 2 weeks of vacation. Motion/second (Wallenfang/Malchetske) to make a motion to recommend to Green Lake County Personnel Committee to approve 2 weeks of vacation for Jason Jerome. All ayes. Motion carried.

Clinical Services Unit: Resolution Relating to Extend the Recidivism Reduction Counselor (LTE) Position: Dissing updated Committee members regarding the grant funding and the status of extending this position for an additional year. Discussion followed. Motion/second (Malchetske/Topham) to approve the Resolution Relating to Recidivism Reduction Counselor (LTE) position for one more year. All ayes. Motion carried.

The Health & Human Services Personnel Committee hired Diane Anderson for the Dual Diagnosis Therapist position. Dissing reported that Anderson is requesting to start at the 3rd step and Dissing is in favor of this with all qualifications/experience and the fact that Anderson will be billable for services immediately. Motion/second (Wallenfang/Meyers) to recommend to County Personnel to hire Diane Anderson at the 3rd step (\$27.44). All ayes. Motion carried.

Economic Support Services: Operation Backpack: Operation Backpack was reported on above.

Increasing Hours of Economic Support Workers: Dissing updated Committee members regarding the affordable health care act implementation taking place this fall and the increased workload for the Economic Support Workers. Funding is being provided to counties. Dissing is requesting permission to temporarily increase the hours of the half-time Economic Support Worker position, Karin Thacker, to full-time with funding for implementation of the affordable health care act. (40 hours per week versus 20 hours per week.) Motion/second (Topham/Trochinski) to increase hours for Karin Thacker, half-time Economic Support Worker, to full-time with grant funding. All ayes. Motion carried.

Welfare Fraud Ordinance (Draft): Dissing reviewed the fraud ordinance with Committee members. Discussion followed regarding revisions that need to be made. The updated fraud ordinance will be presented in September or October for Committee review. Dissing thanked Hurst for his work with this ordinance.

Carryover Vacation Request: Dissing read a letter from Adam Spitler, Economic Support Worker, requesting to extend 40 hours of vacation to be used after his anniversary date of September 26, 2013. Discussion followed. Motion/second (Malchetske/Wallenfang) to recommend to Green Lake County Personnel Committee to approve the extension of 40 hours of vacation for Adam Spitler, Economic Support Worker, for up 90 days past his anniversary date. All ayes. Motion carried.

Fox River Industries: Former DHHS Building Use: Robinson updated Committee members regarding the Thrift Store. Robinson reported that the renovation costs came in too high with his recommendation. Green Lake County Property and Insurance Committee put the project on hold at this time. Robinson reported regarding other possible options for a reduced cost. Committee members will be updated.

Health: Current Health Abatements: Dissing directed Committee members to the Environmental Health Report (See attached.)

Dissing reported that there were two birds that tested positive for West Nile Disease. Discussion followed.

Resolution for LTE Public Health Nurse Educator: Dissing presented the Resolution Relating to the Part-Time Public Health Nurse Educator (LTE) Position. Dissing explained regarding the two grants that were applied for and that if successful in grant awards, the grant period would start around September 1st. Motion/second (Wallenfang/Trochinski) to approve the Resolution Relating to the Part-Time Public Health Nurse Educator (LTE) position. All ayes. Motion carried.)

The Health Report was presented to Committee members, including pictures/article regarding the dental program and serving UMOs.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2012: No report.

Budget 2013: Dissing reported doing okay so far with budget.

Budget 2014: Dissing reported that the 2014 Health & Human Services Budget and Veteran's Services Budget were discussed at the Public Hearing. Discussion followed.

Motion/second (Meyers/Topham) to approve the 2014 Veteran's Services Budget and the Department of Health & Human Services budget. All ayes. Motion carried.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Vacant Position(s) Review: Dissing updated Committee members regarding the Financial Employment/Social Services Planner position. Dissing reported that the Health & Human Services Committee recommended filling the Financial Employment/Social Services Planner position. Motion/second (Trochinski/Wallenfang) to recommend to County Personnel to fill the vacant Financial Employment/Social Services Planner position. All ayes. Motion carried.

Property & Insurance: No report.

IT Committee: No report.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: No discussion.

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation)(f) (personnel issues including disciplinary issues):

Motion/second (Topham/Wallenfang) to go to closed session. Roll call vote. Topham-aye; Wallenfang-aye; Gonyo-aye; Meyers-aye; Trochinski-aye; Malchetske-aye; D. Richter-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Topham/Meyers) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

No action taken.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, September 10, 2013.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Topham) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:41 p.m..