

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, SEPTEMBER 13, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Member  
James Disterhaft, Member  
Dan Priske, Member  
Nolan Wallenfang, Member  
Joe Gonyo, Member  
Ruth Topham, Member

EXCUSED: Gus Mueller, Member  
Cindy Skipchak, Member  
Bob Malchetske, Member

OTHERS PRESENT: Linda Van Ness, Director  
LeRoy Dissing, Deputy Director  
Orrin Helmer, County Board Chair  
Dan Sondalle, Assistant Corporation Counsel  
Karen Davis, Administrative Assistant  
Gerald Beuthin, Veteran's Service Officer  
Kathy Munsey, Health Unit Manager  
Jeanne Lyke, Health Advisory Committee  
Mary Hansen, Health Advisory Committee  
Pam Wohlfeil, Waushara County  
Susan Lantz, Health Unit Student Intern  
Megan Croatt Health Unit Student Intern

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Wallenfang made a motion to approve the agenda. Priske-second. All ayes. Motion carried.

Appearances: Patti Wohlfeil, Health Officer, Waushara County, Regarding Agent Status for Hotel and Restaurant Inspections/Resolution: Munsey introduced Patti Wohlfeil, Waushara County Health Officer. Wohlfeil updated Committee members regarding Hotel/Restaurant Inspections and information regarding this. (See attached.) Wohlfeil presented the facts regarding the feasibility of the Agent Status. Currently, the Department of Health & Family Services performs these inspections to cover the tri-county area which has approximately 578 facilities. Wohlfeil reported that all the facilities do not get inspected every year. Wohlfeil gave the background regarding these inspections and the reasons why this agent status should be undertaken.

The proposal is for approval of a tri-county consortium to include Green Lake, Marquette and Waushara Counties to perform inspections as an agent of the state. The goal will be to hire two staff in addition to the current Environmental Health Specialist, Chris Hinz, to be placed within each county to perform these functions.

Wohlfeil explained to Committee members that there are one-time start-up funds of \$15,000.00 available for the consortium.

Waushara County has agreed to be the fiscal agent and employer. The three counties would sign a MOU with an option to get out of the consortium.

Wohlfeil reported that the proposal would be to begin in January 2006. Currently, facilities are licensed/billed by the State in Spring with inspections performed from July to June.

Wohlfeil informed Committee members that this is a fee-based program based on inspection rates which the counties can set. The county can not make money on this but will charge enough to cover the cost of the program with no County levy involved.

Discussion followed.

After discussion, Wallenfang made a motion to recommend approval of the resolution "Relating to Agent Status for Public Health Programs". Gonyo-second. Roll call vote. Priske-nay; Gonyo-aye; Wallenfang-aye; Disterhaft-nay; Topham-nay; Dallman-aye. Motion defeated.

The issue will be discussed further at the October meeting.

Action Regarding WCA Resolutions: Dallman directed Committee members to the WCA Resolutions included in the packet. Following discussion, there was no opposition to the proposed WCA resolutions.

Action on Minutes: After discussion, Wallenfang made a motion to approve the minutes of the 8/9/05 Health & Human Services Board meeting. Priske-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Topham-second. All ayes. Motion carried.

Correspondence: Governor's Budget: No discussion.

Veteran's Service Office Report: Beuthin reported that he is working on his budget to help compensate for the mileage reimbursement. Discussion followed.

Beuthin reported on 2 cases in which Veteran's received 100% monthly compensation. Discussion followed.

Beuthin reported that the State VSO conference will be held in Menasha next week focusing on Federal programs.

Beuthin reported that a letter has been sent in for the transportation grant funding. Beuthin will update Committee members when an amount is received.

After discussion, Topham made a motion to approve the Veteran's Service Officer report. Disterhaft-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Wallenfang made a motion to move to closed session. Priske-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Wallenfang made a motion to

adjourn closed session and return to open session. Gonyo-second. Roll call vote. All ayes. Motion carried.

After discussion, Priske made a motion to approve the request for unpaid leave up to 8 weeks for Jennifer Stanek, Social Worker. Topham-second. All ayes. Motion carried.

After discussion, Wallenfang made a motion to recommend approval of the extension of 2 vacation days for Jerry Beuthin, Veteran's Service Officer, past his anniversary date of Sept. 19, 2005 to be used within 60 days. Topham-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Danette Harttert, Data Entry Specialist. Wallenfang -second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Susan Ward, Juvenile Court Dispositional Worker. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Melissa Sonntag, Youth Services Specialist. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Dawn Forbush, Services Coordinator. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Roxanne Haedt, Account Clerk II. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Mary Ann Wolff, Secretary I. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Joan Renn, Account Clerk Specialist. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Laurie Kearns, Secretary I. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Angela Nehring, Receptionist. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Charlotte Mertens, Long Term Care Nurse. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Renee Peters, Birth to Three Coordinator. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for

Dallas Lewallen, Teacher. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Gloria Lichtfuss, Social Worker II. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Gretchen Malkowsky, Long Term Care Case Manager. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Betty Bradley, COP Coordinator. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Vanessa Schultz, DD/LTS Coordinator. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Lisa Liljegren, Community Residential Services Aide. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Jessica Cody, Child Protection Intake Worker. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Lisa Thull, Child Welfare Worker. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Rebecca Caldwell, Intensive Supervision Worker. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Matthew Wecker, Juvenile Court Intake Worker. Wallenfang-second. All ayes. Motion carried.

After discussion, Priske made a motion to approve the annual evaluation for Linda Van Ness, Director. Gonyo-second. All ayes. Motion carried.

After discussion, Priske made a motion to fill the Clinical Therapist position after approval from County Personnel. Wallenfang-second. All ayes. Motion carried.

After discussion, Topham made a motion to fill the Juvenile Court Dispositional Worker position after approval from County Personnel. Disterhaft-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held October 12, 2005 at the Green Lake Dartford Bay Apartments Mealsite.

Long Term Support: The meeting was held on September 21, 2005. Dallman reported regarding the Long Term Support committee meeting.

Dallman reported regarding a wheelchair lift purchase authorized through the

COP Waiver program.

Health Advisory Committee: The Health Advisory Committee met prior to the September 13, 2005 Health & Human Services Board meeting.

Family Resource Council: The next meeting will be held October 3, 2005. Van Ness reported that there may be State personnel attending the meeting to review the CST program.

Transportation Coordination Committee: The meeting will be held September 16, 2005.

W-2 Committee Report: The next meeting will be held October 17, 2005.

Advocap/Headstart: No report.

Unit Reports: Administrative: Van Ness reported that the mileage reimbursement rate was increased to 48.5¢ per mile effective September 1, 2005 for the remainder of 2005.

Aging/Long Term Care: No report.

Children & Families Unit: No report.

Clinical Services Unit: Coordinated Community Services (CCS): Dissing updated Committee members regarding the fact that the Clinical Services Unit was awarded a provisional one-year certification on August 22, 2005 for CCS services. Dissing reported that the array of services rates for the services are being developed.

Economic Support Services: Van Ness reported that the W-2 plan was submitted for approval. Discussion followed.

Fox River Industries: Corn Crib: Dissing presented a request for bids to finish roofing the corn crib. The bid is for materials only as the Fox River Industries Unit Manager will be doing the work. The bid is for the materials from Menards at a cost of \$1,058.00 with funds coming from the Fox River Industries workshop checkbook.

After discussion, Priske made a motion to recommend to Green Lake County Property & Insurance approval to purchase the materials to finish roofing the corn crib from Menards at a cost of \$1,058.00 funded by the Fox River Industries workshop checkbook. Disterhaft-second. All ayes. Motion carried.

Health: Current Health Abatements: Sondalle reported regarding a recent inspection for compliance in a reported abatement. Everything was in compliance.

Policies/Procedures Update: None.

Purchases: Dissing presented bids for a sound sensitive micro cassette recorder to perform/transcribe child abuse interviews. The two bids are from: Office Direct - \$215.00 + \$45.00 for a two-year extended warranty and Southwoods Office Systems - \$299.00/no warranty. After discussion, Wallenfang made a motion to go with the low bid, Office Direct - \$215.00 + \$45.00 for two-year extended warranty. Disterhaft-second.

Dissing presented bids for a ProForm 730 treadmill for clients to utilize at Fox River Industries. Dissing presented bids from: Play It Again Sports - \$549.99; Workoutwarehouse.com - \$799.00 and Treadmillstar.com - \$799.00. After discussion, Wallenfang made a motion to recommend to County Property & Insurance purchase of the ProForm 730 treadmill from Play It Again Sports - \$549.99 with Fox River Industries donation funds. Disterhaft-second. All ayes. Motion carried.

Health & Human Services Budget:

Carryover Accounts: No discussion.

Alternate Care: No discussion.

W-2: No report.

Budget 2005: No discussion.

Budget 2006: Van Ness presented a summary of the cuts made to cover the 3% decrease in county levy for the Department of Health & Human Services as requested by County Finance. (See attached.) Van Ness reviewed with Committee members the increased revenues/reductions in expense for a total levy reduction of \$72,734.00.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Dallman reported regarding the Personnel Committee meeting.

Property & Insurance: No report.

IT Committee: No discussion.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 11, 2005 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:  
Child Welfare Mandates; Agent Status

Committee Discussion:

Adjournment: The meeting adjourned at 8:10 p.m. on a motion by Priske. Wallenfang-second. All ayes. Motion carried.