

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, DECEMBER 13, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Member
James Disterhaft, Member
Dan Priske, Member
Joe Gonyo, Member
Bob Malchetske, Member
Nolan Wallenfang, Member

EXCUSED: Ruth Topham, Member
Cindy Skipchak, Member
Gus Mueller, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chair
Dan Sondalle, Assistant Corporation Counsel
Karen Davis, Administrative Assistant
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Wallenfang made a motion to approve the agenda. Priske-second. All ayes. Motion carried.

Action on Minutes: After discussion, Wallenfang made a motion to approve the minutes of the 12/13/05 Health & Human Services Board meeting. Disterhaft-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Wallenfang-second. All ayes. Motion carried.

Appearances: None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported that he has reviewed the Veteran's budget and anticipates that he should stay within budget for 2005.

The State Transportation grant has been submitted. The grant should be approved and funding received by the middle of January 2006.

After discussion, Wallenfang made a motion to approve the Veteran's Service Officer Report. Disterhaft-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Malchetske made a motion to move to closed session. Wallenfang-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Wallenfang made a motion to adjourn closed session and return to open session. Gonyo-second. Roll call vote. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Susan Sleezer, Children & Family Services Unit Manager. Gonyo-second. All ayes. Motion carried.

After discussion, Wallenfang made a motion to approve the annual evaluation for Linda Richards, CSP Clinical Coordinator. Gonyo-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held December 21, 2005 at the Berlin Senior Center.

Long Term Support: The meeting was held November 30, 2005.

Dallman reported regarding the meeting. The Committee is considering changing the 30% CBRF cap for individuals in CBRF's to 50% with the inception of the nursing re-location program.

Dallman also reported that the ADRC was discussed.

Dallman reviewed the "Family Members as Providers" policy with Committee members. Dallman reported regarding the discussion that followed. The decision was to leave the policy as is.

Health Advisory Committee: The next Health Advisory Committee meeting will be held January 11, 2006.

Family Resource Council: The next meeting will be held on January 9, 2006.

Transportation Coordination Committee: The meeting was held March 29, 2006.

W-2 Committee Report: The next meeting will be held April 10, 2006.

Advocap/Headstart: No report.

Unit Reports: Administrative: Van Ness reported to Committee members that Karen Davis, Administrative Assistant, is part of the Tri-County Leadership Initiative.

Aging/Long Term Care: Request for Info (RFI) Long Term Care: Van Ness reviewed with Committee members the Long Term Care RFI. Green Lake County will be part of a 17 county group that will look at the feasibility of putting together a revised long term care system. Discussion followed regarding what this involves. This is just in the planning stage at this point.

Van Ness reported that the medical transport provider for the area, ABC Medical went out of business within the last month.

Children & Families Unit: No discussion.

Clinical Services Unit: Coordinated Community Services (CCS): Dissing shared with Committee members that the Health & Human Services Personnel Committee recommended hiring Amy Morrissey for the position of Clinical Therapist. She will begin employment January 9, 2006. After discussion, Wallenfang made a motion to recommend hiring Amy Morrissey for the Clinical Therapist position. Priske-second. All ayes. Motion carried.

Economic Support Services: Van Ness reported that there should be sufficient funding from 2004-2005 W-2 allocation and that the carryover money can be saved to be utilized in the 2006-2007.

Fox River Industries: Sondalle updated Committee members regarding the lawsuit with Thill and Co. and stated that a check making payment was received.

Dissing reported that the corn crib is full and the roof is completed.

Committee members reviewed the sub-contract report.

Van Ness reviewed with Committee members the proposed Princeton Route Agreement. Discussion followed. After discussion, Wallenfang made a motion to approve the Princeton Route Agreement. Disterhaft-second. All ayes. Motion carried.

Malchetske made a motion to recognize Ed Schuh for successfully completing the corn crib project. Wallenfang-second. All ayes. Motion carried.

Health: Current Health Abatements: No report.

Van Ness reported that all three counties (Waushara, Marquette, and Green Lake) have passed the agent status resolutions. Preparations will begin in 2006.

Policies/Procedures Update: COP Wait List Policy: The updated COP Wait List Policy was reviewed. After discussion, Malchetske made a motion to approve the COP Wait List Policy. Gonyo-second. All ayes.

Purchases: Van Ness presented the request from Fox River Industries for a purchase of a copy machine. The following bids were presented: Accent Business Solutions - Kyocera KM 5035 - \$6,695.00; Modern Business Machines - Canon Image Runner 5570 - \$9,322.00; and Oshkosh Office Systems - Ricoh Aficio 201 1 - \$8,680.00. After discussion, Malchetske made a motion to recommend purchase of the Kyocera 5035 copy machine from Accent Business Solutions at a cost of \$6,695.00. Priske-second. All ayes. Motion carried.

Van Ness presented a bid for "The Battelle Developmental Inventory, 2nd Edition, testing tool for the Birth to 3 program at a cost of \$1,035.00 from Riverside Publishing, the sole provider. Discussion followed. After discussion, Wallenfang made a motion to recommend purchase of "The Battelle Developmental Inventory, 2nd Edition, testing tool for the Birth to 3 program at a cost of \$1,035.00 from Riverside Publishing, the sole provider. Gonyo-second. All ayes. Motion carried.

Van Ness reported that the Job Center/RCAC Modular unit remodeling will use funds from ½ - transportation grant and ½ out of Economic Support/Income Maintenance.

Health & Human Services Budget:

Carryover Accounts: No discussion.

Alternate Care: No discussion.

W-2: No report.

Budget 2005: Van Ness reported that anticipation is that the Department of Health & Human Services will remain in the black for 2005. Discussion followed.

Budget 2006: No discussion.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Priske reported regarding Finance.

Personnel: Dallman reported that negotiations will begin in January/February 2006. Discussion followed.

Property & Insurance: Helmer reported that a new phone system was approved. Discussion followed.

Helmer reported that Jeff Hoffman is in the process of interviewing all County Board Supervisors regarding the building project.

IT Committee: Wallenfang reported that there is no meeting until January.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, January 10, 2006 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Adjournment: The meeting adjourned at 7:20 p.m. on a motion by Priske. Disterhaft-second. All ayes. Motion carried.