

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE HUMAN SERVICES CENTER, 500 LAKE STEEL STREET, GREEN LAKE, WI ON WEDNESDAY, OCTOBER 12, 2011 AT 8:00 A.M.

MEMBERS PRESENT: Cindy Skipchak, Sara Mueller, Kathy Munsey, Jeanne Lyke, Katherine Vergos

ALSO PRESENT: LeRoy Dissing, Karen Davis

EXCUSED: Jean Kessler, Dan Priske

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: Skipchak called the meeting to order at 8:04 a.m.

Approval of Agenda: Mueller made a motion to approve the agenda. Vergos-second. All ayes. Motion carried.

Approval of Minutes: Mueller made a motion to approve the minutes of the April 13, 2011 meeting. Lyke-second. All ayes. Motion carried.

Appearances: None

Quarterly Report on Health Unit Activities: Munsey reported that immunizations have increased in preparation for children that went back to school.

Munsey reported that she is starting to work on the Needs Assessment which is due in 2012. Munsey reported she met with staff from Ripon Medical Center and CHN to determine needs throughout the communities. Discussion followed.

Munsey reported that 350 women were at the Well Women's Event and a health survey was distributed to collect data for the needs assessment.

Munsey reported that she is planning on having a community roundtable for input regarding health needs throughout the County. Discussion followed.

Munsey reported that Marquette County has started a children's dental foundation. Board was formed. Munsey reported that fundraisers have been held in order to fund this project. A part-time dental hygienist was hired for Marquette County and the hygienist goes to a couple of dentists and use a chair in the dentist office. The hygienist does the cleanings for children and some of the funds can be utilized for dental work. Dental Hygienist in Marquette County would be willing to provide services in Green Lake County. Fond du Lac County has a similar program. Discussion followed. Lyke reported that the need is there for such a dental program. Committee members were in favor of a prevention program for children. Munsey reported that she will write for grant which would possibly provide funds to have a person coordinate a similar program.

Munsey reported that on November 15, 2011, the Breast Feeding Alliance for Northeast WI will be holding a meeting. The goal is to have providers and community members more involved in breastfeeding in the community. Laura Hawk will be hosting the event. Committee members will be updated as more information is available. The event will be held in the Fox Valley.

Munsey reported that Health Unit staff met with WIC and discussed quality improvement for accreditation. In addition, all other programs in the Health Unit are being reviewed.

Discussion followed regarding flu/immunization clinics.

Discussion followed regarding schools and having school representatives attend meetings to help make aware of school health issues. Options were discussed.

Environmental Health Issues/Agent Status Report: Munsey reported that Green Lake County has a new Environmental Health person on board. Mary Robl is training in the position at Waushara County at this time.

Bioterrorism/Emergency Preparedness: Munsey reported to Committee members that a disaster drill was held on September 28, 2011 to utilize the new Emergency Operation Center. State emergency management staff were present. Munsey reported that Ipads purchased through bioterrorism funds were utilized to help for the drill. Discussion followed.

Munsey reported to Committee members that there was a fire at Kindred Hearts and Munsey and Ed Schuh, Fox River Industries, helped with relocation and evacuation. Munsey reported that no one got hurt.

Munsey reported to Committee members that the Bioterrorism Consortium was dissolved. Discussion followed.

Skipchak reported regarding her experience helping in the disaster in Joplin, MO. Discussion followed.

Strategic Plan and Accreditation Grant: Munsey updated Committee members regarding where the accreditation process is at. Munsey reported that the main purpose is to evaluate all programs and look at ways to improve "quality improvement plan". The SWOT plan looks at "Strengths, Weaknesses, Opportunities and Threats". Munsey reported that all programs in the Health Unit were reviewed and looked at all 4 areas.

Munsey reviewed the plan with Committee members. This looks at the next 5 years. Munsey reported that this is an internal document to be utilized in Health & Human Services. (See attached.)

It was recommended that the document be made available for others. Discussion followed.

TB Dispensary: Munsey reported that the State wants every county to be a TB dispensary. Plan was approved for Green Lake County Health, CHN, La Clinica, Ripon Hospital, and Agnesian have agreed to be providers for TB services if needed.

Budget: Munsey reported that, per the Finance Committee, a 3% cut in levy for Department of Health & Human Services was required. Munsey reported that a lot of grant fundings have been eliminated for the Health Unit. Munsey reported that the WI Well Woman's position was decreased due to funding. Deb Washkoviak was bumped out of position by Jackie Westover, another employee. Munsey reported to Committee members that Westover is doing well in the position at this point. Discussion followed.

Committee Discussion: No discussion.

Future Meeting Date: The next Health Advisory Committee meeting will be held on January 11, 2012 at 8:00 a.m. at the Human Services Center.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update, bioterrorism consortium

Adjournment: Lyke made a motion to adjourn the meeting. Mueller-second. All ayes. Motion carried.

The meeting adjourned at 9:01 a.m.