

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 12, 2013 AT 6:00 P.M.

PRESENT: Dave Richter, Chairman
Richard Trochinski, Member
Joe Gonyo, Member
Cindy Skipchak, Secretary
Carter Richter, Member
Nolan Wallenfang, Member
Joanne Guden, County Board

EXCUSED: Bob Malchetske, Member
Jack Meyers, Vice Chairman
Ruth Topham, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Dan Hurst, Corporation Counsel
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Wallenfang/C Richter) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Wallenfang) made a motion to approve the minutes of the 2/12/12 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Skipchak/Trochinski) to approve the March Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Skipchak/Trochinski) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Committee Appointments: Dissing presented the proposed Committee appointments. Motion/second (Wallenfang/Trochinski) to recommend approval of the Committee appointments.

Appearances: Public Comment (3 minutes): None.

Green Lake County Highway Commissioner: Amy Brooks, Highway Commissioner and Becky Pence, Administrative Assistant, were present to explain rates and charging for maintenance of vehicles. Discussion followed.

Correspondence: Human Services Day at the Capitol - April 10, 2013: Dissing explained the Human Services Day at the Capitol which will be on April 10, 2013. Interested Committee members are urged to attend. Discussion followed.

Dissing gave copies to Committee members of the letter that was sent to Governor Walker in support of the Mental Health Proposals in funding.

Veteran's Service Office Report: No report.

Advisory Committee Reports: Aging: The next meeting will be held on March 27, 2013 at the Green Lake Dartford Bay Apartments Mealsite.

Health Advisory Committee: Skipchak read a letter from Marilyn Voeltner, who works with the Tobacco Program. Voeltner explained the focus on controlling the purchase of tobacco products by youth and the success in this area by business owners. Discussion followed.

Family Resource Council: The next meeting will be held on May 6, 2013 at 11:30 a.m.

Transportation Coordinating Committee: The next meeting will be April 25, 2013.

Advocap/Headstart Report: Gonyo reported that the meeting was cancelled. The next meeting will be Thursday, March 14, 2013.

ADRC Coordinating Committee Report: The next meeting will be held on March 14, 2013 in Marquette County.

Quad County Family Resource Network Council Committee: The next meeting will be held on Thursday, March 14, 2013 at 2:30 p.m.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: 2013 COP Plan Update: Dissing presented the 2013 COP Plan Update for committee review/approval. Motion/Second (Gonyo/C. Richter) to approve the 2013 COP Plan Update. All ayes. Motion carried.

Children & Families Unit: Committee members reviewed the attached report. (See attached)

Dissing reported that the Department is applying for a grant through the Office of Justice Assistance to help fund restitution costs for juveniles working in a new thrift store (if it becomes an option) in the amount of approximately \$40,000.00.

Dissing reported to Committee members that some fees are going to be revised and updated costs: electronic monitoring - raised to \$5.50 per day from \$2.00 per day; Drug testing fee from \$20.00 to \$110.00. The change in this is due to changing companies and that the new testing identifies more drugs including prescription drugs. Both of these are court-ordered. These increases will take effect March 2013.

Clinical Services Unit: Robinson reported that a grant was applied for which would train Jail/Road officers in the "CIT" model which consists of how to handle crisis events and corrections and treatment of that. If successful, we would be awarded approximately \$40,000.00 towards this training.

Jail Recidivism Grant. Management staff are checking with Department of Corrections to see if the jail recidivism grant will be extended past the grant period of June 30, 2013. Discussion followed regarding activities/successes through this program.

Dissing reported regarding the ProAct Card savings report. (See attached.) Discussion followed.

Economic Support Services: Health & Human Services Personnel meeting hired 4 positions: ADRC Coordinator, Jennifer Dille; Adult Protective Services Worker, Kristin Lemke; Karin Thacker, Economic Support Worker, part-time; and Stacy Pethke, Economic Support Worker.

Dissing reported that Stacy Pethke, Economic Support Worker, requested to start with 1 week vacation and after one year receive 2 weeks vacation. Dissing explained that Pethke has been doing the same type of job for 5 years in another county and is fully trained. Motion/second (Skipchak/Gonyo) to recommend to County Personnel for Stacy Pethke, to start with 1 week vacation and 2 weeks after one year. All ayes. Motion carried.

Fox River Industries: Former DHHS Building Use: Dissing reported to Committee members that there is a Resolution going to County Board Tuesday, March 19, 2013 to hire an architect costing less than \$25,000.00 to provide drawings and contractual costs to renovate the former DHHS building.

Summer Program Aide: Dissing updated Committee members that Rachel Bradley, who has been in this position for the last few years and would like to be hired for this summer also. Motion/second (Gonyo/Skipchak) to approve hiring Rachel Bradley for the Summer Program Aide. All ayes. Motion carried.

Dissing reported that Schuh and himself are screening applicants for the vacant Material Handler/Bus Driver Position. Dissing would like to schedule a DHHS Personnel Committee meeting. The next DHHS Personnel Committee meeting will be held on March 26, 2013 at 5:00 p.m.

Health: Current Health Abatements: None.

Dissing presented the monthly report (See attached.).

Dissing also updated Committee members regarding the new healthcare affordability law for immunizations. Munsey reported that the Health Unit is tracking the numbers to see if there is a decrease in immunizations due to the new rules and regulations. (See attached.)

Policies/Procedures Update: None.

Purchases: Sterilizer/Auto Clave: Tabled until the April 2013 meeting.

Health & Human Services Budget: Budget 2012: Dissing reported that it is anticipated that the 2012 budget will be approximately \$200,000 under in expenditures over revenue.

Budget 2013: No discussion.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Vacant Position(s) Review: No discussion.

Property & Insurance: No report.

IT Committee: No report.

Facilities & Security Committee Report: Dissing reported the next meeting will be May 7, 2013 at 3:30 p.m.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 9, 2013 at 6:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation)(f) (personnel issues including disciplinary issues) & (g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) and 19.85(1)(e):

Motion/second (Skipchak/Wallenfang) to go to closed session. Roll call vote. Skipchak-aye; Wallenfang-aye; Trochinski-aye; Gonyo-aye; D. Richter-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Skipchak/Wallenfang) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Motion/second (Wallenfang/Skipchak) to recommend approval of the annual evaluations for Sue Sleezer, Children & Family Services Unit Manager, Jessie Cody, Child Protection Intake Worker, and Lisa Thull, Dispositional Worker. All ayes. Motion carried.

Adjournment: Motion/second (Wallenfang/Trochinski) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 7:45 p.m..

