

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, APRIL 12, 2016 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Nick Toney, Vice Chairman  
Richard Trochinski, Member  
Joy Waterbury, Secretary  
Brian Floeter, Member  
Jack Meyers, Member

EXCUSED: Candace Smith, Member  
Nolan Wallenfang, Member  
John Gende, Member

OTHERS PRESENT: Linda Van Ness, Director  
Jon Vandeyacht, Veteran's Service  
Officer  
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:16 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Trochinski/Waterbury) to approve the amended agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Floeter) made a motion to approve the minutes of the 3/8/16 and 3/22/16 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Trochinski/Floeter) to approve the March 2016 expenses. All ayes. Motion carried.

Motion/second (Trochinski/Floeter) to approve the Waterbury Expenses. Roll call vote. Trochinski-aye; Floeter-aye; Waterbury-abstain; Meyers-aye; Toney-aye. Motion carried.

Motion/second (Waterbury/Meyers) to approve the Veteran's Service expenses. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: The Pro Act prescription drug usage was presented for Committee review. This will be reviewed more next month.

Van Ness read a letter from a Children & Family Services client appreciating the services of Jen Zeleske, Social Worker.

Committee Appointments: The Committee appointments list was distributed for Committee review. This will be presented again at the May meeting.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The meeting was held on March 16, 2016 at the Green Lake County Government Center. Trochinski reported regarding the meeting. The 3-year plan was approved. The next meeting will be held on \_\_\_\_\_, 2016 at the Health & Human Services Board room.

Health Advisory Committee: The next meeting will be held on April 13, 2016.

Family Resource Council: The meeting was held on March 7, 2016. Trochinski reported regarding the meeting.

Transportation Coordinating Committee: The next meeting will be held on April 13, 2016.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be May 12, 2016 at 1:00 p.m. in Marquette County.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting progress to date/Schenck: Van Ness updated Committee members regarding the AVATAR system and the billing process. Discussion followed. Van Ness will review proceeding with legal process regarding the lack of implementation for Netsmart (AVATAR).

Van Ness updated Committee members regarding the account numbers and reporting changes for the budget.

Van Ness reported that Teresa Murkley started as the Receptionist/Data Entry Specialist on March 28, 2016.

Aging/Long Term Care: Van Ness directed Committee members to the attached report.

Van Ness reported that Lisa Zimmerman was hired for the ADRC Resource Specialist and will start on May 9, 2016.

Behavioral Health Unit: Van Ness updated Committee members regarding Behavioral Health activities. See Attached Report.

Children & Families Unit: See attached report.

Van Ness updated Committee that there will be a "CAP run" for awareness of child abuse/neglect in April 23, 2016 in Berlin.

Economic Support Services: Discuss and act on 2012 Resolution regarding Economic Support Worker - Resolution Relating to Economic Support Worker: There was discussion regarding the resolution. This matter will be postponed until next month.

Governor Proclamation - Economic Support Specialists & Case Managers Week - April 18 - 22, 2016: See attached proclamation for Economic Support Specialists & Case Managers Week. Discussion followed.

Fox River Industries: Bathroom Remodeling Update: Van Ness updated Committee members that the bathroom bids are off the table right now.

Maintenance is looking for other potential facilities to house Fox River Industries.

Summer Aide: Van Ness updated committee members regarding the Summer Aide which is hired each summer to help with the increased consumer attendance in the summer. Motion/second (Waterbury/Toney) to allow management staff to hire the Summer Aide for Fox River Industries for summer 2016. All ayes. Motion carried.

Health: Current Health Abatements: None.

The March Health and Environmental Health Reports were presented. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget 2016: Van Ness reported regarding the 2016 budget and review.

Committee Discussion: Administrative Committee Report: Meyers reported regarding the meetings. The recommendation for the County Board will be to hire a County Administrator and will be presented to County Board through a Resolution. The next Administrative Committee meeting will be May 2, 2016.

Finance: No discussion.

Personnel: Vacant Position(s) Review: ADRC Resource Specialist: Done previously.

Economic Support Worker: Postponed until the revised resolution is presented in May.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: Toney reported regarding the IT Committee meeting.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, May 10, 2016 at 5:00 p.m. at Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Election of Officers; Pro Act Drug; Economic Support Worker resolution; AVATAR - legal matter

Adjournment: Gonyo adjourned the meeting at 6:06 p.m..

DRAFT