

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, DECEMBER 12, 2006 AT 6:10 P.M.

PRESENT: Elden Dallman, Chairman  
Joe Gonyo, Member  
Joanne Guden, Member  
Bob Malchetske, Member  
Cindy Skipchak, Secretary

EXCUSED: Nolan Wallenfang, Member  
Gus Mueller, Member  
Ruth Topham, Member  
Dan Priske, Member

OTHERS PRESENT: Linda Van Ness, Director  
Karen Davis, Administrative Asst.  
LeRoy Dissing, Deputy Director  
Orrin Helmer, County Board Chairman  
Dan Sondalle, Asst. Corp. Counsel  
Jerry Beuthin, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:10 p.m. by Chairman Dallman. After discussion, Guden made a motion to approve the amended agenda to include in Health Unit - "Resolution Relating to Restructuring the Health Unit". Skipchak-second. All ayes. Motion carried.

Action on Minutes: After discussion, Malchetske made a motion to approve the amended minutes of the 11/21/06 Health & Human Services Board meeting to correct that Dan Sondalle, Assistant Corporation Counsel was present and that the next Health Committee meeting will be in 2007. Skipchak-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Helmer made a motion to approve the December 2006 Health & Human Services and Veteran's Services vouchers. Guden-second. All aye Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: DHFS - Secretary Helene Nelson (10/26/06): Van Ness reviewed the letter from Secretary Helene Nelson dated 10/26/06 commending Green Lake County for their assistance with the E. coli outbreak. Discussion followed.

Veteran's Service Office Report: Beuthin reported regarding that he anticipates the 2006 overall budget to be 3-4% under budget.

Beuthin reported that there is an increase of Iraq Veterans with back injuries and hearing problems. Discussion also followed regarding the troubles these Veterans have adjusting to civilian life after their tour of duty in Iraq during wartime. Discussion followed. After discussion, Skipchak made a motion to approve the Veteran's Service Officer report. Guden-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Guden made a motion to move to closed session. Skipchak-second. Roll call vote. Guden-aye; Skipchak-aye; Gonyo-aye; Malchetske-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Malchetske made a motion to adjourn closed session and return to open session. Guden-second. Roll call vote. All ayes. Motion carried.

After discussion, Skipchak made a motion to recommend approval of the proposed Resolution Relating to Restructuring of the Health Unit within the Department of Health & Human Services. Guden-second. All ayes. Motion carried.

After discussion, Skipchak made a motion to recommend hiring Kathryn Schuster for the Intensive In-Home Worker position. Guden-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held on December 13, 2006 at the Princeton Senior Center.

Long Term Support: The next meeting will be held December 13, 2006.

Health Advisory Committee: The next meeting will be held on January 10, 2007.

Family Resource Council: The next meeting will be held on January 8, 2007.

Transportation Coordinating Committee: The next meeting will be held on April 26, 2007 at Fox River Industries.

W-2 Committee Report: The next W-2 Steering Committee meeting will be held in April 2007.

Advocap/Headstart Report: No report.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long Term Care Reform Update: No discussion.

Report on Food Pantry/Venison Donations: Van Ness reported that 2,567 pounds of venison have been received to date. Also, 1,000# of venison was donated from Brandon Meats, the vendor, which included a donation of 60# of beef liver.

Revised Congregate/Homebound Meal Information: Van Ness updated Committee members regarding the actual cost of the congregate and homebound meals. (See attached.) Discussion followed.

Children & Families Unit: Van Ness reported that there are 10 children in foster care, 2 children in treatment foster care, 1 child in a group home and none in Residential Centers for Children or Corrections.

Clinical Services Unit: Van Ness directed Committee members to the letter in the packet regarding the Berlin School District as a clinical site allowing for billable services. Discussion followed. (See attached.)

Van Ness reported that she and Dissing met with Ambas to discuss his contract and a transition period for another psychiatrist. Discussion - followed.

Economic Support Services: No discussion.

Fox River Industries: Van Ness reported regarding the increase in job orders that have kept clients busy.

Health: Discussed above.

Resolution Relating to Restructuring the Health Unit: The resolution was discussed in closed.

Van Ness reported that the Health Unit is continuing to administer the flu vaccine.

Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Dissing presented two bids for ADRC WYSE box and Terminal for the ADRC Disability Benefit Specialist: Office Max - Wyse Winterm 1200LE - \$278.00; Planar PL1700M - \$206.73; Technology Resources - Wyse Winterm 1200LE - \$289.00; Planar PL1700M - \$205.00. After discussion, Malchetske made a motion to approve the purchase from Office Max - Wyse Winterm 1200LE - \$278.00; Planar PL1700M - \$206.73. Guden-second. All ayes. Motion carried.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2006: Van Ness reported that to date 85.60% of budget has been expended excluding aging. 94.8% of revenues have been received. Discussion followed.

Budget 2007: Van Ness reported that the County Board approved the 2007 budget at their November County Board meeting.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: No discussion.

Property & Insurance: No discussion.

IT Committee: No discussion.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, January 9, 2007 at 6:00 p.m. at the Health & Human Services Center, Green Lake.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:15 p.m. on a motion by Guden. Helmer-second. All ayes. Motion carried.