

**December 08, 2015**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, December 08, 2015. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent: Rich Slate  
Ben Moderow  
Vicki Bernhagen

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Aaron Wagner, Patrol Superintendent  
Duane Prachel, Patrol Superintendent  
Mark Putzke, Chief Deputy Sheriff  
Scott Fenendael, Energy Solution Partners  
Eric Peterson, Aring Equipment Company

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Agenda**

*Motion/second (Bernhagen/Moderow)* to approve the Amended Agenda with moving #14 Bid Opening up to #8. Motion Carried.

**Approval of Minutes**

*Motion/Second (Bernhagen/Moderow)* to approve the minutes of 11/10/15 and 11/11/15. Motion Carried.

**Correspondence** None

**Public Comment** None

**Appearances**

Scott Fenendael, Energy Solution Partners

**2016 Fuel Contract**

Scott Fenendael of Energy Solution Partners explained the basis of purchasing fuel on contract when buying futures, and answered various questions. Pence to contact Fenendael when the county budgeting process starts in order to pinpoint better budgeted dollars for the 2017 budget. Discussion held on contracted gallons.

*Motion/second (Moderow/Bernhagen)* to lock in the fuel price within the next 10 days and to contract 47,000 diesel gallons; and 46,000 unleaded gallons. Motion Carried.

**Bike Signs and Bike Route Sign Placement Agreement**

Lauree Renaud, Green Lake Greenways did not appear. Some discussion was held on costs.

**Monthly Vouchers**

Discussion on Cliff's Tire mounting tires versus county personnel. Schwandt would like costs looked at and brought back to the committee.

*Motion/Second (Bernhagen/Moderow)* to approve the December 08, 2015 vouchers for \$100,306.82. Motion Carried.

**Driveway Variance, CTH X Double S Dairy**

Driveway location to meet sight distance is less than 500 feet from existing driveway, therefore a variance is required.

*Motion/second (Moderow/Bernhagen)* to approve the Driveway Variance for Double S Dairy on CTH X in the

Town of Mackford. Motion Carried.

**Financial Reports**

Financial Reports were reviewed and discussed, and questions answered.

**Bid Opening – Purchase of Chip Spreader**

One Bid Request out of four requests sent out for the Chip Spreader was received. Aring Equipment Company's bid was reviewed and delivery date of 120-150 days discussed. Price \$245,000.

*Motion/second ( Moderow/Bernhagen)* to approve the purchase of a chip spreader in the amount of \$245,000 from Aring Equipment Company after specification review process. Motion Carried.

**Sale of Equipment – Loader Unit #335**

The loader (#335) should be sold because of safety issues. The minimum selling price would be \$8,928. Discussion was held on what happens to the money when equipment is sold. Equipment depreciation process was explained regarding gain/loss on sale of equipment and the effect it has within the financial operations.

*Motion/second (Moderow/Bernhagen)* to approve selling the Loader Unit #335 using Wisconsin Surplus with minimum selling price of \$8,928.00. Motion Carried.

**Deer Pick Up**

DNR is extending contract through December 31, 2015. No costs have been determined.

**Railroad Consortium** None

**Committee Discussion**

Highway crews have mounted plow equipment; installing snow fence; rubber crack filling; culvert maintenance and inspections; surface maintenance as needed; winter maintenance as needed. Anticipated activities include surface maintenance; cutting trees/brush; install snow fence; and winter maintenance as needed.

Permits issued in November were 1 Driveway Permit.

November crash data consisted of 54 deer, 2 county damages, 8 other, and 0 weather.

Next Meeting Date January 13, 2016.

Future Items for action and discussion: Capital Outlay Goals, Office Relocation, Railroad Consortium 2016 Donation, and Road Funding Options.

**Adjournment** 6:50 pm.

Submitted by,

Becky Pence,  
Secretary Highway Committee