



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

Robert J. Podgorski
Highway Commissioner

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GREEN LAKE COUNTY HIGHWAY COMMITTEE MINUTES

Monday, June 11, 2007
9:00 A.M.

Meeting called to order by Chairman Helmer at 9:00 A.M.

Members present: Orrin Helmer, Orville Biesenthal, Bob Krause, and Carol Myers.

Member Absent: Dennis Galatowitsch.

Non-member present: Robert Podgorski, Highway Commissioner; Michelle Burk, Cost Account Clerk; Charles Swartz & Bob Pribnow, Berlin Conservation Club; John Selsing, Corporation Council; Dan & Morris Vinz; John Simpson, Maintenance Department; Jerry Schultz & Dave Bell, FABCO Equipment.

Certification of the open meeting law: The open meeting law was met by publication in the official county newspaper.

Approval of agenda: Motion/Second (Krause/ Biesenthal) to approve the agenda. (4 Ayes, 1 Absent) Motion carried.

Parks Business:

Approve Vouchers: Motion/Second (Biesenthal / Helmer) to approve June 11, 2007 vouchers for payment in the amount of \$642.30. (4 Ayes/ 1 Absent) Motion carried.

Open bids at 9:05 A.M. for Boat Launch at Sunset Park: Motion/Second (Helmer/Krause) to have Jeff Hoffman check with the DNR & John Selsing, Corporation Council check the ordinance to see if it is legal to have Highway Department bid on the project, or if instead they should be using it as an estimate of how much the job will cost & submit only the actual time & materials that were used on the job. If it is legal the work is authorized to be done by the Highway Department. (4 Ayes/ 1 Absent) Motion carried.

Parks Public Comment: None.

Parks Appearances: None.

Sunset Park: One bid was received from the Green Lake County Highway Department for the boat launch at Sunset Park.

Berlin Trail: The Berlin Conservation Club has submitted its completed book for the trail conversion. Supervisor Myers asked corporation counsel to read the document and advise her of any changes which need to be made.

Twin Lakes: The commissioner reported that the boat landing has been repaired.

Zobel Park: The doors and vents on the lower bathroom facilities are being repaired. Supervisor Myers reported that she is still working on prices & grants for putting in a disc golf course at Zobel Park.

Boat Launch fees: collected to date, \$469.95

Committee discussion: None

The meeting was turned back to Highway business.

Approval of minutes: Motion/Second (Biesenthal/ Myers) to approve the minutes for May 14 & June 4, 2007 with corrections. (4 Ayes/ 1 Absent) Motion carried.

Correspondence: Andy Raul from Omni & Associates sent a CTH A Speed Study information book for the committee to review. Commissioner Podgorski asked the Committee for their input on the letter drafted to the Town of Marquette, Supervisor Sell, Jason Winchell, Keith Fredrick, & John Ouelette, regarding their recent road review. The committee recommended changes and informed the Commissioner to make the changes & send the letter to the Town of Marquette, Supervisor Sell, Jason Winchell, Keith Fredrick, & John Ouelette. The City of Princeton sent an invitation for the ribbon cutting ceremony for STH 23, across from Piggly Wiggly in Princeton on June 16. Greg Stellmacher, WI DOT, sent an E-Mail regarding the CTH D projects.

Public Comment: None

Appearances: Dan Vinz spoke to the committee regarding his request for a driveway variance.

Dan Vinz driveway variance: Motion/Second (Myers/ Krause) to approve the driveway variance for Dan Vinz. (4 Ayes/ 1 Absent) Motion carried.

Signing of vouchers: Motion/Second (Myers/ Biesenthal) to approve June 11, 2007 vouchers for payment in the amount of \$129,041.35 (\$127,040.32 County, \$730.81 State, \$1,270.22 Others.) (4 Ayes/ 1 Absent) Motion carried.

Open bids at 10:00 A.M. for skidsteer:

Midstate Equipment: \$64,944.95.

R & M Motors: \$69,873.00.

FABCO Equipment: \$72,930.00.

Motion/ Second (Myers/ Biesenthal) to accept the lowest bid from Midstate Equipment of \$64,944.95, providing it meets specifications. The commissioner will check to make sure that all bids meet specifications and are advantageous to Green Lake County. (4 Ayes/1 Absent) Motion carried.

Commissioner Report: The crews are still working on CTH B reconstruction. The crews have been maintaining the State Wayside & County Parks. The crews have started mowing the County Highways.

Parking Vehicles at Shop II: Motion/ Second (Myers/ Biesenthal) to turn the request over to the Property & Insurance Committee. (4 Ayes/ 1 Absent) Motion carried.

5 Year Road Plan: The Committee reviewed the 5 Year Road Plan.

Fuel Tanks at Shop I & Shop II: Motion/Second (Myers/Krause) to recommend to the Finance Committee that they replace the existing tanks with a 15,000 gallon gas & diesel tanks above ground tank at Shop I, estimated cost is \$56,000.00; and a 10,000 gallon diesel tank above ground tank for shop II, at an estimated cost of \$45,000.00. (4 Ayes/ 1 Absent) Motion carried.

Highway Billing: The Commissioner reported that at the last Finance Committee meeting there was a motion made to pay the unpaid 2006 Inter-Department County bills out of the contingency fund.

Review crash data and locations: 20 reports received, 5 other, 0 weather, 15 deer versus car.

Review Fund Balance and Equipment Analysis Reports: The committee reviewed these two reports.

DOT Request for services: None.

Move into closed session under State Statue (19.85) (1) (c) and (f) for personnel matters including evaluations and AFSCME Grievance: Motion/ Second (Myers/ Biesenthal) to go into closed session. (4 Ayes/ 1 Absent) Motion carried. Roll call vote taken. Supervisor Galatowitsch was absent. (4 Ayes/ 1 Absent) Motion carried.

Move back into open session: Motion/Second (Biesenthal/ Krause) to return to open session. (4 Ayes/ 1 Absent) Roll call vote taken. Motion carried. Motion/ Second (Krause/ Myers) to deny the AFSCME grievance number 053007. Motion/ Second (Biesenthal/ Krause) to approve evaluations for John Burk & Sternitzke and send to their personnel file. (4 Ayes/ 1 Absent) Motion carried.

Field Road Review: None.

Committee Discussion: Commissioner Podgorski reported to the committee dates that the Property & Insurance committee approved for the use of the fair grounds. Commissioner Podgorski informed the committee that he might need to rent a rental roller for the reconstruction project on CTH B. Supervisor Biesenthal has requested to be taken off the railroad consortium committee. Supervisor Myers stated that she would be willing to be on the railroad consortium committee.

Future Meeting Date: Monday, July 9, 2007 at 9:00 a.m. at the Highway Building in Green Lake. Since there was no further business to come before the committee there was a Motion/Second (Myers/Krause) to adjourn at 11:10 A.M. (4 Ayes/ 1 Absent) Motion carried.

Minutes prepared by Michelle Burk, Cost Account Clerk

Robert J. Podgorski
Green Lake County Highway Commissioner