

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, FEBRUARY 11, 2014 AT 6:00 P.M.

PRESENT: Dave Richter, Chairman
Jack Meyers, Vice Chairman
Cindy Skipchak, Secretary
Bob Malchetske, Member
Richard Trochinski, Member
Carter Richter, Member
Joe Gonyo, Member
Nolan Wallenfang, Member

EXCUSED: Ruth Topham, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Skipchak/Trochinski) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/C. Richter) made a motion to approve the minutes of the 12/10/13 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (C. Richter/Meyers) to approve the February Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Malchetske/Trochinski) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): Dissing introduced Joy Waterbury to Committee members. She is from District 6 and is running for County Board supervisor and reported she has been attending meetings to observe.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding the 2013 Veteran's Services annual report. Motion/second (Skipchak/Trochinski) to approve the 2013 Veteran's Services Annual Report. All ayes. Motion carried.

Beuthin reported that the WDVA grant funding was received and there was more received than budgeted. Beuthin reported that the total amount received is \$2,316.27.

Beuthin reported that himself and Robin Colhouer attended the Reintegration Station representing CVSOs for the Redeployment-Reintegration Phase III Event for 2 Wisconsin National Guard units that had returned from Afghanistan. Their presence helped to make the returning Veterans aware of all benefits available.

Beuthin reported that the paperwork for the grant application for the CVSO grant has not been received yet. Beuthin reported that this is the first year that there has been an audit. Beuthin will keep Committee members updated.

Beuthin reported that Student Government day has been postponed this year due to 3 of the 4 schools being on vacation and not being able to participate.

Meyers updated Committee members regarding the poster contest that takes place each year. This year posters will be presented in May 2014. Meyers explained the process of viewing the posters in the future.

Advisory Committee Reports: Aging: The meeting was held on January 15, 2014 at the Green Lake County Government Center. Trochinski reported the meeting included funding issues. Trochinski reported discussion included the Food Pantry and space issues. Trochinski reported that a wait list policy is being developed for the Nutrition Program.

The next meeting will be held on March 19, 2014 at the Green Lake County Government Center.

Health Advisory Committee: Skipchak reported the meeting was held on January 8, 2014 at 8:00 a.m. Skipchak also reported the 140 Review was recently done at the agency. Discussion followed.

Family Resource Council: The meeting was held on March 3, 2014.

Transportation Coordinating Committee: The next meeting will be held on March 12, 2014 at Fox River Industries.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held on January 9, 2014 at Marquette County. Discussion followed. The next meeting will be held on March 12, 2014 at Marquette County.

Quad County Family Resource Network Council Committee: The meeting was held on January 9, 2014 at Marquette County. Discussion followed. The next meeting will be held on March 12, 2014 at Marquette County.

Unit Reports: Administrative: Annual Report: Dissing reviewed the 2013 Annual Report with Committee members. Motion/second (Skipchak/Gonyo) to approve the 2013 Department of Health & Human Services Annual Report. All ayes. Motion carried.

Training Plan: The 2014 Department of Health & Human Services Plan was reviewed with committee members. Motion/second (Meyers/Gonyo) to approve the 2014 Department of Health & Human Services plan. All ayes. Motion carried.

Aging/Long Term Care: Food Pantry Space Proposal: Dissing updated Committee members regarding the remodeling of the Food Pantry Space. Discussion followed regarding the extra outside storage (freezer/refrigeration unit). Dissing explained the needs of the space for the food pantry.

Dissing reported that Bradley applied for and has been awarded grant funding in the amount of \$15,000. The decision will be made regarding where/what type of freezer system to purchase.

Dissing further updated Committee members regarding the dumpster issues.

These proposals/concerns will be forwarded to the Property & Insurance Committee.

Children & Families Unit: Resolution Relating to Creation of a Coordinated Service Team Coordinator: Dissing presented that Resolution Relating to the Creation of a Coordinated Service Team Coordinator. Dissing explained the proposed grant being applied for and explained the need for a Coordinator for this program. Discussion followed. Motion/second (Skipchak/Wallenfang) to approve the Resolution Relating to the Creation of a Coordinated Service Team Coordinator through grant funding and Medicaid reimbursement. All ayes. Motion carried.

Clinical Services Unit: Rate Increase for Intoxicated Driver Assessments: Dissing explained that the rate of \$250.00 for Intoxicated Driver Assessments has not increased for numerous years. Discussion followed regarding the need for an increase in the cost. Dissing recommended increasing to \$275.00. Motion/second (Malchetske/C. Richter) to increase the cost of the Intoxicated Driver Assessment to \$275.00 effective March 1, 2014. All ayes. Motion carried.

Dissing reported regarding a 6-county consortium to integrate behavioral health services. Dissing reported that the consortium has been meeting with LaClinica out of Wautoma. Dissing reported that funding for Comprehensive Community Services (CCS) has increased from 60/40% match to being 100% reimbursed. Dissing reported that a possible central location for service delivery and training may be the Neshkoro School. Discussion followed. Dissing reported that there is the possibility of utilizing part of this space as a crisis stabilization center. The consortium would look at leasing space. Discussion followed. Committee members will be updated.

Economic Support Services: Dissing reported to Committee members regarding the propane shortage. Discussion followed. Dissing reported that there is increased crisis funding available for Energy Assistance.

Fox River Industries: Bathroom Bids: Dissing presented bids for the proposed bathroom remodeling to be done at Fox River Industries. There were two bids presented: BJD Construction LLC - \$24,755.00 and Portside Builders, Inc. \$27,270.00. Discussion followed.

The recommendation from the Committee was to present to Property & Insurance the concept of re-doing the remodeling project on the bathrooms at Fox River Industries subject to financing approval by County Finance. Motion/second (Wallenfang/Trochinski) Roll Call Vote. Wallenfang-aye; D. Richter-aye; Trochinski-aye; Wallenfang-aye; Skipchak-aye; C. Richter-aye; Gonyo-aye; Meyers-nay. Motion carried.

Dissing is to bring the bathroom remodeling concept to the County Finance to explore where funding would come from. Dissing reported that some of the financing could be pulled from Fox River Industries/Disabilities Services, Inc. Discussion followed.

Committee members will be updated.

Proposed Funding Cuts for Rehabilitation Centers: Dissing directed Committee members to the article in the packet explaining the proposed funding cuts for rehabilitation centers. Discussion followed.

Health: Dissing reported that Sara Mueller has resigned from Health Advisory Committee. A new person has been recommended: Patricia Brandstetter. Dissing was directed to present with the proposed Committee appointments at the March Health & Human Services Board meeting.

The Health and Environmental reports were distributed for Committee review. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2013: Dissing reported that the budget 2013 should be in the black.

Budget 2014: No discussion.

Committee Discussion: Administrative Committee Report: Meyers reported that the Corporation Counsel has resigned his position effective February 28, 2014.

Finance: No discussion.

Personnel: No discussion.

Vacant Position(s) Review: Marilyn Voeltner, Community Health Educator, is resigning position effective March 1, 2014. Dissing reported that the job description has been reviewed and explained the need for the position. Dissing reported that depending upon the wage, the position might be more than 12 hours per week. Discussion followed. Motion/second (Skipchak/Wallenfang) to recommend to County Personnel permission to fill this position. All ayes. Motion carried.

Dissing read an unpaid leave liability request from Melanie Ellis, Psychiatric Nurse, Dissing reported her need to take an additional day off Dec. 27, 2013. Motion/second (Meyers/C. Richter) to retroactively approve the one day unpaid leave, December 27, 2013. All ayes. Motion carried.

Property & Insurance: No discussion.

IT Committee: No discussion.

Facilities & Security Committee Report: Dissing reported regarding the February 4, 2014 meeting.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, March 11, 2014 at 6:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Director's evaluation,

Closed Session: None.

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Trochinski) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:00 p.m..