

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, JULY 11, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman  
Nolan Wallenfang, Member  
Joe Gonyo, Member  
Bob Malchetske, Member  
Joanne Guden, Member  
Cindy Skipchak, Secretary

EXCUSED: Gus Mueller, Member  
Ruth Topham, Member  
Dan Priske, Member

OTHERS PRESENT: Linda Van Ness, Director  
Karen Davis, Administrative Asst.  
Sue Sleezer, Children & Family Serv.  
Unit Manager  
Orrin Helmer, County Board Chairman

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Guden made a motion to approve the agenda. Wallenfang-second. All ayes. Motion carried.

Action on Minutes: After discussion, Wallenfang made a motion to approve the minutes of the 5/9/06 Health & Human Services Board meeting. Guden-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Wallenfang made a motion to approve the July 2006 Health & Human Services and Veteran's Services vouchers. Guden-second. All aye Motion carried.

Appearances: Public Comment (3 minutes): None.

Sue Sleezer - Children & Family Services: Sue Sleezer, Children & Family Services Unit Manager, was present to explain services and programs provided through her unit. Sleezer explained the Community Services summary of sites utilized in the past year and a half. (See attached.)

Sleezer also explained to Committee members the out-of-home placements in 2006. Discussion followed.

Sleezer reported to Committee members the status of some of the adults which were in out-of-home placements as juveniles. Discussion followed.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding six month totals for 2006. Discussion followed.

Beuthin reported that there is one less volunteer driver.

Beuthin reported that Marquette County has a vacant Veteran's Service Officer position effective July 10, 2006.

Beuthin reported regarding the County Finance directive to reduce costs 2%. Beuthin explained the difficulties in making this cut. Discussion followed.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Guden made a motion to move to closed session. Malchetske-second. Roll call vote. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Wallenfang made a motion to adjourn closed session and return to open session. Malchetske-second. Roll call vote. All ayes. Motion carried.

After discussion, Skipchak made a motion to approve the annual evaluation for Laurie Cluppert, Deputy Veteran's Service Officer. Malchetske-second. All ayes. Motion carried.

After discussion, Malchetske made a motion to extend 2 days of vacation for Joan Renn, Account Clerk Specialist, past her anniversary date of August 1, 2006 to be used by August 31, 2006 due to fiscal reporting due at the end of July. Guden-second. All ayes. Motion carried.

After discussion, Skipchak made a motion that Blackbourn's work anniversary date is July 5, 2006 and denied the request to grant vacation days for time served in the LTE position. Gonyo-second. All ayes. Motion carried.

After discussion, Guden made a motion that the starting wage for the Tri-County ADRC Coordinator is \$20.00/hour as stated in Resolution 13-2006 with an increase at 6 months. Malchetske-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: Guden reported regarding the meeting that was held on Tuesday, June 27, 2006 at the Manchester Senior Center. A

Guden reported that she attended the Bay Area Agency on Aging Meeting in May and the officers were elected. Discussion followed.

Denise Blackbourn, Tri-County ADRC Coordinator, was hired and her start date was July 5, 2006.

The suggested donation for a meal at mealsites will be increased to \$2.50/meal starting August 1, 2006.

Guden reported that the annual Senior Picnic will be held August 11, 2006 at Soldier & Sailors Park, Little Green Lake, with a "Hawaiian Beach Party" theme. Discussion followed.

The next Commission on Aging meeting will be held August 22, 2006 at the Green Lake Dartford Bay Apartments mealsite. Discussion followed.

Wallenfang made a motion that Van Ness, Director, accept low bid for catering the Senior Picnic. Malchetske-second. All ayes. Motion carried.

Long Term Support: The meeting was held Wednesday, June 28, 2006. Guden reported that the ADRC Centers opened on July 5, 2006. Guden also reported that applicants are being interviewed for the Disability Benefit Specialist position and will be hired by the end of July 2006. The Nutritionist/Volunteer Specialist will be the Resource person for the ADRC Center.

Guden reported that three individuals in Green Lake County have been relocated through the COP Relocation program. Discussion followed.

Dallman reported regarding carryover COP funds: \$8,852.00 from the Community Links grant to go to Administration in that area. The remaining \$4,787.00 will go towards regular COP service dollars.

The next meeting COP meeting will be held will be held September 20, 2006.

Health Advisory Committee: The next meeting will be held on July 12, 2006.

Family Resource Council: The next meeting will be held August 7, 2006.

Transportation Coordinating Committee: Guden reported regarding the meeting that was held on Thursday, June 22, 2006.

There will be a meeting on August 17, 2006 at the County Demo Room from 8 AM - 12:00 with all the stakeholders (transportation providers in Green Lake County). The meeting is a requirement in order to receive Federal funds for transportation. Discussion followed. Other programs to benefit from the plan include such grants as 53.10 Grant, New Freedom Initiative and 85.21. All are low income and/or handicapped transportation programs. The ECRPC (East Central Regional Planning Commission) will run ads in the local paper and generate a mailing list for PR. The final plan will be shared with the county, but does not require formal approval.

The next Transportation Committee meeting will be held in December 2006.

W-2 Committee Report: The next W-2 Steering Committee meeting will be held on October 9, 2006.

Advocap/Headstart Report: No discussion.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long Term Care Reform Update: Discussion followed regarding the next ADRC meeting. It was suggested there should be one officer from each County. Discussion followed.

Children & Families Unit: Wraparound Proposal/Resolution: No discussion.

Clinical Services Unit: No discussion.

Economic Support Services: None.

Fox River Industries: Discussion followed regarding the sheltered workshop.

Health: Van Ness reviewed the Environmental Health Specialist report with Committee members.

Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Signage for ADRC/Department of Health & Human Services: None.

Health Unit - Grant Funding - Flu Pandemic Computer Equipment/Equipment Handout: No discussion.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2005: No report.

Budget 2006: No report.

Committee Discussion: Administrative Committee Report: No report.

Finance: Van Ness reported that the Health & Human Services 2007 Budget hearing will be held at 5:00 p.m. August 8, 2006 at the Department of Health & Human Services.

The Health & Human Services Finance Committee meeting will be held in the first week of August 2006.

Van Ness reported regarding that the County Finance has directed departments to reduce the County levy by 2% for the 2007 budget.

Personnel: Dallman reported that negotiations will begin August 16, 2006.

Property & Insurance: Van Ness reported that she and Dissing met with the architects and a report has been developed and is being revised for County review.

Van Ness reported regarding 2007 Maintenance requests for the County Property & Insurance Committee. Discussion followed.

IT Committee: The next meeting will be held on July 31, 2006.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, August 8, 2006 at 6:00 p.m. at the Health & Human Services Center.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:40 p.m. on a motion by Wallenfang. Malchetske-second. All ayes. Motion carried.