

November 13, 2012

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 4:30 PM on Tuesday, November 13, 2012. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Donald Peters
Eugene Henke
Margaret Whirry

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Ben Moderow, Alternate (4:45 pm)
Dan Sondalle, Corporation Counsel
Tony Daley, Berlin Journal
Jack Meyers, County Board Chair
Matt Bronson, DOT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Peters/Whirry) to approve the Agenda with modification of moving Item 23 and 24 (Closed Session) after Item 8 (Appearances). Motion Carried.

Minutes

Motion/second (Henke/Peters) to approve the meeting minutes of 10-9-12. Motion Carried.

Correspondence

2012 Bookkeepers Agenda. Brooks attended the 2012 Bookkeepers Meeting with Pence on November 7th in Wausau.

Public Comments None

Appearances

Matt Bronson of DOT appeared to explain the 2013 Routine Maintenance Agreement.

Monthly Vouchers

Motion/second (Whirry/Henke) to approve the vouchers in the amount of \$123,769.15.

Peters inquired how Unit 336 (loader) turned out. Prachel stated he was not happy with Ripon Truck's quality of work with various items. Schwandt asked if anyone brought this to Ripon Truck's attention. Prachel indicated no and asked for Schwandt to stop in and take a look at the loader.

Motion/second (Whirry/Peters) to not approve payment to Ripon Truck in the amount of \$5,251.00 until further review. Roll-Call Vote (4) ayes, (0) nays, as amended.

Commissioner's Report

Brooks reported crews placed earthen berm on property line at Manchester shop; ditch work; shouldering; shoulder maintenance; mowing; surface maintenance; bridge work; snow fenced state and county; mounted plow equipment; blacktopped for Town of Marquette.

Anticipated activities include snow fencing; winter maintenance as needed; cutting trees and brush; and

rubber seal.

Crash data consisted of 44 deer, 5 other/weather, and 6 county damage claims.

DOT Request for Services

Motion/second (Peters/Whirry) to approve signing the 2013 Routine Maintenance Agreement in the amount of \$469,500.00. Motion Carried.

2012 Winter Road School WCHA Jan 15-16 WI Dells

Peters suggested Whirry attend the WCHA conference with Brooks as Whirry has not attended one yet. Whirry agreed. Henke would also like to attend because of the frac sand and townships. Discussion held on only two people attending because of the cost as this type of conference is expensive.

Motion/second (Peters/Whirry) to approve Brooks and Whirry to attend the 2012. Roll-Call Vote, (3) Ayes, (1) Nay (Henke). Motion Carried.

Use of County Grounds None

Department Staff Shortages

Brooks explained that by combining the shop foreman/mechanic position that we would be down 1 person and this may cause a hardship in the winter. Whirry would like to see a part time LTE retiree person if needed. Discussion held. Sondalle suggested to gather more information with the County Clerk's Office and to bring back to the committee.

Financial Reports

The Committee reviewed the Financial Reports and the Equipment Operation Analysis Report.

Railroad Consortium None

Road Agreements None

6 Year Highway Improvement Plan

The Committee reviewed and discussed the Highway Improvement Plan for 2013.

Motion/second (Peters/Whirry) to approve \$1,300,899.45 for 2013 improvements as follows:

Reconstruction – CTH O (CTH B to CTH H), Town of Green Lake, 2.1 miles for \$781,085.00
Reconstruction – CTH A (STH 23 to Northwest Road), Town of Brooklyn, .2 miles for \$70,074.00
Overlay – (Northwest Road to CTH J), Town of Brooklyn, 1.5 miles for \$298,299.00
Sealcoating – CTH 44 to Marquette County Line, Town of Kingston, 6.3 miles for \$123,408.00
Sealcoating – CTH AA (STH 49 to CTH F), Town of Berlin, 1.5 miles for \$28,033.45

Motion Carried.

Right of Way, East Entrance to Fairgrounds-Bruce Knaub

Brooks explained Bruce Knaub would like a right of way for the east entrance to the fairgrounds so he could get to his building. Brooks also presented pictures of items being parked in the right of way by Mr. Knaub. The Committee reviewed and discussed the certified survey map #356.

Sondalle stated that P&I recommended to do a license instead of an easement to utilize some of the road and at Mr. Knaub's cost, move the fence/gate so he can get back to his business.

Peters would like to see a license with stipulations regarding no parking on the right of way.

Motion/second (Peters/Whirry) to table until next month for more information regarding a license/right of way being drafted up by Sondalle. Motion Carried.

Motion/second (Whirry/Peters) to retract tabling motion and to suspend until the next meeting for more information. Motion Carried.

Committee Discussion

Whirry spoke about the Level Of Service Model meeting in October. The difference between the level of service and the routine maintenance agreement is substantial, and over the next 10 years there will be an \$8-10 million shortfall. The Federal Government is dropping, and the vehicle registration and gas tax is flat, and bonding is down. Whirry would like to discuss in further detail at December's meeting.

Closed Session

Motion/Second (Whirry/Peters) to convene in closed session per ss19.85(1)(c)(f) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The closed session relates to employee evaluation(s), and medical history. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Resume Open Session

Motion/Second (Peters/Whirry) to resume open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, and Highway Commissioner Position

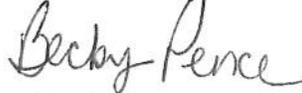
Motion/second (Whirry/Henke) to approve the evaluation for Gary Jenkins, Laborer and Jim Seeliger, Sign Man and to forward on to their personnel file. Motion Carried.

Past and previous medical history was discussed.

Adjournment

Motion/second (Peters/Whirry) to adjourn at 5:30 PM. Motion carried.

Submitted by



Becky Pence
Secretary