



INFORMATION TECHNOLOGY COMMITTEE: Minutes

Date: May 10, 2010
Time: 5:00 p.m. – 5:37 p.m.
Place: Green Lake County Board Room

Present:

Committee Members

Dan Priske, Dave Richter, Deb Schubert, Nolan Wallenfang, Margaret Whirry

Also in attendance:

Bill Hutchison, IT Director
Deb Sweeney, Committee Secretary

Next Meeting: August 2, 2010 @ 5:00 p.m.

1. Certification of Open Meeting Law

Deb Schubert called the meeting to order at 5:00 p.m. and certified requirements of open meeting law as being met.

2. Approval of Agenda

Motion/Second (Priske/Wallenfang) to approve the May 10, 2010 agenda. **Motion Carried.**

3. Election of Officers

Motion/Second (Priske/Wallenfang) to cast unanimous vote for Deb Schubert as Chair. **Motion Carried.**

Motion/Second (Priske/Schubert) to cast unanimous vote for Dave Richter as Vice-Chair. **Motion Carried.**

4. Approval of Minutes

Motion/Second (Priske/Wallenfang) to approve March 1, 2010 minutes. **Motion Carried.**

5. Correspondence

None

6. Appearances

None

7. Departmental Report/Discussion

Department/Project updates from the IT Director:

- The IT department will be moving to the new facility May 26th. Health & Human Services will be moving June 4th. Law Enforcement, Court, DA, and Clerk of Courts will be moving in July. No firm date for dispatch because of radio issues.
- Recent network address change and configuration for the Department of Justice connection in dispatch.
- Upgrades recently finished: surveyor software, antivirus software, and operating system upgrade on the Spillman server. New server installed at Fox River and new server and printer installed at Highway.
- Web-based client will be implemented soon for the County's financial software.
- Charter connection has been installed at the new facility. Connection to the courthouse is in place.
- Terri Stellmacher has selected and issued purchase requests for an imaging system for the Child Support department.
- There have been several power outages at the courthouse. The emergency generator has not been starting automatically as it should. The maintenance supervisor advises it's not cost effective to repair.

8. Purchase Requests

*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	HP cm3530mfp printer	1	810	Replacement (hwy)	SHI	\$3,233.45	\$3,233.45	Yes
					CDW	\$3,276.00	\$3,276.00	Yes
2	MacBook Pro laptop	1	810	Replacement – IT Director	Apple	\$3,063.00	\$3,063.00	yes
					State contract			
3	ABMX 226SX5 server	1	**	Server for Child Support imaging system	ABMX	\$5,722.17	\$5,722.17	n/a
					Sole provider			
4	Document Imaging System	1	**	Document management which integrates with State's KIDS system	Cities Digital	\$14,783.00	\$14,783.00	n/a
					Sole provider			
5	Dell Optiplex GX380	5	**	Computer workstations – Child Support	Dell	\$1,021.00	\$5,105.00	Yes
					Sole provider			
6	Microsoft SQL 2008 license	1	**	Database software license – Child Support imaging system	CDW	\$4,463.80	\$4,463.80	n/a
					State contract			

**State grant monies

Motion/Second (Priske/Wallenfang) to approve purchases from lowest bidder. Submit items 1, 2, 3, & 5 to P&I for approval
Motion Carried.

9&10. Closed Session

Motion/Second (Whirry/Richter) to move into closed session in accordance with §19.85(1)(c). **Motion Carried.**

Motion/Second (Priske/Wallenfang) to move back into open session and to accept the annual evaluation of Deb Sweeney and forward it to her personnel file. **Motion Carried.**

11. Vouchers

Vouchers were presented in the amount of \$7,780.58

Motion/Second (Priske/Wallenfang) to approve vouchers as presented. **Motion Carried.**

12. Committee Discussion

Next meeting: August 2, 2010 @ 5:00 p.m.

Agenda items: 2011 budget.

13. Adjournment

Motion/Second (Wallenfang/Richter) to adjourn at 5:37 p.m. **Motion Carried.**