

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, MARCH 10, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Bob Malchetske, Vice Chairman  
Cindy Skipchak, Secretary  
Richard Trochinski, Member  
Marian Sommerfeldt, Member  
Joy Waterbury, Member  
Nick Toney, Member  
Nolan Wallenfang, Member

EXCUSED: Jack Meyers, Member

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Jon Vandeyacht, Veteran's Service Officer  
Karen Davis, Administrative Assistant  
Diane Meulemans, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:05 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Wallenfang) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Waterbury/Sommerfeldt) made a motion to approve the minutes of the 2/10/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Waterbury/Skipchak) to approve the March Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Waterbury/Skipchak) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Committee members introduced themselves and welcomed Jon Vandeyacht, Veteran's Service Officer.

Public Comment (3 minutes): None.

Correspondence: Human Services Day at the Capitol - April 8, 2015: Dissing explained what would be discussed at the Human Services Day at the Capitol to be held on April 8, 2015 at Madison. Any interested Committee member should contact the agency and plans will be made to coordinate travel and make reservations. (See attached information.)

Dissing distributed information regarding the recommended State budget impact to Human Services programs that will also be discussed at Madison. (See attached.)

Dissing reported that the "Meet and Greet" will be held Thursday, March 12, 2015 with the Children & Family Services Unit presenting with a potluck to follow. A Notice will be sent out and all Committee members are invited.

Dissing invited Committee members to the Inter-Agency meeting to be held this Friday, March 13, 2015 with Karen Johnston, PATH presenting. Robinson reported regarding the presentation and how the schools work with the needs of the child for behavioral health services. Discussion followed.

2015 Training Plan: Dissing reviewed the 2015 Training Plan with Committee members (See attached.) Motion/second (Sommerfeldt/Skipchak) to approve the 2015 Training Plan.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The meeting was held on March 4, 2015 at the Green Lake County Government Center. Trochinski reported regarding the meeting. The next meeting will be held on May 22, 2015 at the Markesan Mealsite.

Health Advisory Committee: The next meeting will be held on April 15, 2015. Skipchak reported regarding the last meeting.

Family Resource Council: The next meeting will be held on April 2, 2015.

Transportation Coordinating Committee: The next meeting will be held on April 22, 2015.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be held March 12, 2015.

Quad County Family Resource Network Council Committee: The next meeting will be held March 12, 2015.

Unit Reports: Administrative: Dissing reported that staff are receiving intense training regarding the AVATAR program which will "Go Live" on April 1, 2015. Discussion followed.

Dissing reported regarding other activities in the Administrative Unit.

Aging/Long Term Care: Hiring Mealsite Manager: Dissing questioned whether the DHHS Personnel Committee wanted to be part of the interview process for hiring the Mealsite Managers. Committee members would like to be part of the interview process for hiring the Mealsite Managers.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Clinical Services Unit: Dissing reported that the current Unit Manager is not available at the present time and Robinson, Deputy Director, is managing the staff activities.

Dissing reported that there is a Wellness event at the Princeton School where two staff from the Clinical Services Unit will be presenting.

Dissing reported that on April 15, 2015, Markesan Schools, will be holding their Heroin Summit with Clinical Services Unit staff available to explain services provided.

Dissing reported that the Unit went on a retreat and changed the name to the "Behavioral Health Unit". Discussion followed. A recommendation will be presented at the next meeting.

Robinson reported regarding recent activities within the Clinical Services Unit. Discussion followed.

Robinson reported to Committee members that there are numerous regional activities happening that Robinson would like to spend some time discussing with Committee members. Discussion followed.

Economic Support Services: Dissing reported regarding activities in the unit. Waterbury reported regarding her meeting with Shelby Jensen, Economic Support Unit Manager.

Fox River Industries: Bathroom Remodeling: Dissing updated Committee members regarding the need to remodel the bathrooms at Fox River Industries. Dissing reported that County Finance is looking at possibly utilizing some of the surplus account funds to help cover these costs. Discussion followed. Motion/second (Waterbury/Toney) to entertain the idea of utilizing surplus funds for miscellaneous small projects for areas of improvement for Fox River Industries starting with the bathroom project and take this recommendation to County Property and Insurance and Finance. All ayes. Motion carried.

Health: Current Health Abatements: None.

Dissing reported that the DHHS Personnel Committee will be meeting next Thursday, March 19, 2015 for interviewing.

Policies/Procedures Update: None.

Purchases: AVATAR ICD10 Purchase: Dissing explained that the AVATAR ICD10 program is a Federal requirement to switch to the ICD10 system for utilization with billing. Motion/second (Malchetske/Toney) to purchase the AVATAR ICD10. All ayes. Motion carried.

Dissing reported regarding additional things needed for AVATAR: Currently have 32 licenses but need additional licenses to accommodate all staff using the system; Wiley Library; State Reporting system, etc. Dissing reported that we would be receiving a credit on MSO module since we will not be utilizing it.

Health & Human Services Budget: Dissing reported regarding the 2015 budget.

Committee Discussion: Administrative Committee Report: No report.

Finance: No discussion.

Personnel: Vacant Position(s) Review: None.

Property & Insurance: Trochinski reported regarding the Property & Insurance Committee meeting.

IT Committee: Toney updated Committee members regarding a meeting with Marge Bostelmann, County clerk and Bill Hutchison, IT, regarding the server room HVAC and looking at a stand alone air conditioning system to maintain temperatures.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 14, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Gonyo adjourned the meeting.

The meeting adjourned at 6:40 p.m..