

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, JUNE 10, 2014 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Richard Trochinski, Member
Carter Richter, Member
Nolan Wallenfang, Member
Joy Waterbury, Member
Jack Meyers, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Karen Davis, Administrative Assistant
Ed Schuh, Fox River Industries Manager

Certification of Open Meeting Law: The requirements of the open meeting law were certified as being met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Skipchak/Richter) to approve the amended agenda to add Committee Appointments. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Trochinski) made a motion to approve the minutes of the 5/13/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Malchetske/Richter) to approve the April Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Malchetske/Richter) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Tour of Food Pantry: Committee members went and toured the remodeled food pantry.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: Dissing presented the recommended appointment of Cheryl Golding, CCS Consumer, to the Family Resource Council and Carol Kujawa to the Commission on Aging Advisory Committee. This will be presented to the County Board Chair at the June 2014 meeting. Motion/second (Skipchak/Richter) to approve the proposed Committee appointment. All ayes. Motion carried.

Veteran's Service Office Report: None.

Advisory Committee Reports: Aging: The meeting was held on May 21, 2014 at the Green Lake Dartford Bay Apartments Mealsite. Trochinski reported regarding the meeting. The next meeting will be held on July 16, 2014 at the Markesan Grand River Apartments Mealsite.

Health Advisory Committee: The next meeting will be held on July 9, 2014. Skipchak reported regarding the letter that was in the packet from the State approving Green Lake County as a Level 2 Health Department. Skipchak explained what was done with the on-site review. Discussion followed.

Family Resource Council: The meeting was held on June 2, 2014. Dissing reported regarding the meeting. The next meeting will be held on September 8, 2014.

Transportation Coordinating Committee: The next meeting will be held on November 19, 2014.

Advocap/Headstart Report: Gonyo reported regarding future meetings. The Annual Report was distributed for Committee review.

ADRC Coordinating Committee Report: The next meeting will be held on July 10, 2014 at 1:00 p.m. at Adams County.

Quad County Family Resource Network Council Committee: The next meeting will be held on July 10, 2014 at 1:45 p.m. at Adams County.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Out-of-State Training Request: No discussion.

Children & Families Unit: The report was distributed for Committee review. (See attached.)

Clinical Services Unit: Robinson reported regarding the monthly report regarding services.

Robinson reported regarding a donation from Farmer's and Merchants Bank for mental health consumer development. Malchetske reported regarding how donations were collected.

Dissing reported regarding the Neshkoro School Project and Comprehensive Community Services activities. Discussion followed. The cost of rental/purchase of the Neshkoro school was discussed. Options will be presented in the future. Different options for use of the building were discussed.

Economic Support Services: No discussion.

Fox River Industries: Dissing reported that Schuh would like looking for a used $\frac{3}{4}$ ton truck for around \$5,000 with funds from the workshop checkbook. Discussion followed. Committee members recommended \$5,000 to \$8,000 to purchase a $\frac{3}{4}$ /one ton pick-up for Fox River Industries. Motion/second (Malchetske/Richter) to recommend to Property & Insurance Committee approval to purchase a used $\frac{3}{4}$ to one ton truck for approximately \$5,000-\$8,000. All ayes. Motion carried.

Health: Current Health Abatements: None.

See attached report.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Dissing reported regarding the directive from County Finance for the 2015 budget with 0% increase excluding personnel costs.

Closed Session per WI Statute 19.85 (1)(c) (considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Motion/second (Richter/Skipchak) to go to closed session. Roll call vote. Richter-aye; Skipchak-aye; Trochinski-aye; Gonyo-aye; Meyers-aye; Malchetske-aye; Waterbury-aye; Wallenfang-aye. All ayes. Motion carried.

Reconvene to Open Session to Take Action, if appropriate, on matters Discussed in Closed Session: Motion/second (Richter/Skipchak) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Closed session was for informational purposes only.

Committee Discussion: Administrative Committee Report: Meyers reported that the Corporation Counsel has been appointed and will start in July 2014.

Finance: No discussion.

Personnel: Vacant Position(s) Review: Dissing reported regarding the vacant Dual Diagnosis Counselor position. Dissing reported that Nichol Grathen, Jail Recidivism Counselor posted into the position. Grathen was interviewed by Dissing and Jana Tetzlaff, Clinical Services Unit Manager. Dissing is recommending that Grathen be offered the position of Dual Diagnosis Counselor.

Dissing reported regarding the vacant Economic Support Worker position. Dissing reported that Jodi Vande Kolk, Secretary I/Supportive Services Planner posted into the position. Vande Kolk was interviewed by Dissing and Shelby Jensen, Economic Support Unit Manager. Dissing is recommending that Vande Kolk be offered the position of Economic Support Worker.

Motion/second (Skipchak/Wallenfang) approval of hiring Nichol Grathen for the Dual Diagnosis Counselor and Jodi Vande Kolk for the Economic Support Worker positions. All ayes. Motion carried.

Dissing read a resignation from Stuart Adler, Dual Diagnosis Clinical Therapist.

Dissing reported regarding the vacant positions, two because of the internal posts, and explained the need to fill these positions: Jail Recidivism Counselor; Dual Diagnosis Clinical Therapist; and Secretary I/Supportive Services Planner. Motion/second (Skipchak/Wallenfang) to recommend to County Personnel to hire for the positions of Jail Recidivism Counselor; Dual Diagnosis Clinical Therapist; and Secretary I/Supportive Services Planner. All ayes. Motion carried.

Unpaid Leave Request: None.

Vacation Carryover: None.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: None.

Facilities & Security Committee Report: None.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, July 8, 2014 at 5:00 p.m. at the Green Lake County Government Center in Conference Room #1106.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Motion/second (Trochinski/Meyers) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 7:50 p.m..