



Serving Adams, Green Lake, Marquette & Waushara Counties  
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ADRC Governing Board Minutes  
July 10, 2014

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Vice-Chair Linda Manske called the meeting to order at 1:00 pm.
- IV. Introduction of New Members, if applicable.
- V. Roll Call/Mileage –

**Adams:**

Heidi Roekle

**Green Lake:**

Suzi Giesen

Cindy Skipchak

Joy Waterbury

**Marquette:**

Jan Banicki

Dave Benson

Gerald Hebert II

**Waushara:**

Russell Heise

Bernadette Krentz

Linda Manske

**Absent:** Bobbi Jo Anderson, Beverly Ward (Adams), Warren Brewer, Fred Kaiser (Waushara)

**Guest(s):** Diane Cable, Director, HHS (Adams)

**Green Lake County Staff Present:** LeRoy Dissing, Philip Robinson

**Marquette County Staff Present:** Mandy Stanley

**Waushara County Staff Present:**

**ADRC Staff:** Jennifer Dille, Fran Geier

- VI. Adoption of the Agenda: *Motion was made to adopt the agenda by Heidi Roekle, seconded by Gerald Hebert. Motion carried.*
- VII. Approval of Minutes of the Previous Meeting: *Motion by Jan Banicki to approve the minutes of May 8, 2014, seconded by Dave Benson. Motion carried.*

VIII. Public Comment (3 minutes/person, maximum of 15 minutes):

IX. Reports

**A. ADRC Local Activities (Jennifer):**

- 1. **Staffing Updates:** The ADRC is fully staffed now. Meg Esselman, the new DBS who started in March, has been doing well. Jamie O'Dell, the Resource Specialist for Adams County, has begun doing home visits and functional screens. Jennifer read some very good comments received back on a couple of surveys that singled out Peggy Bott, Options Counselor for Waushara County, and Jamie O'Dell, Resource Specialist for Adams County. She noted that all the surveys have been very positive. The ADRC will have a booth at all four county fairs. The Marquette County Fair is already done.
- 2. **Staff Trainings:** Last week all the ADRC staff received refresher or new training in 100% time reporting. Jennifer and Sherry underwent Cognitive Screening training. Plus, all the staff attending training in Estate Recovery last month.

**B. State Activity:**

- 1. **ADRC Directors Meeting Updates (Jennifer):** The State is now running commercials on the ADRCs with good response. There are some changes in the State contract, mostly just wording changes according to Jennifer and nothing that really affects the ADRC.

X. Old Business: None.

XI. New Business:

- A. **ADRC Grievance Policy (Jennifer):** Copies of the current Complaint and Appeal Policy and form which were originally written by Donna Richards based on a State template were handed out to the

Governing Board Members for review. LeRoy Dissing suggested that the word “Employee” be removed from the Guidelines heading since it could be confusing. Jennifer will make the correction.

- B. A “thank you” card was received for the \$650 bronze sponsorship of Colleen Sengbusch in the “*Walk to End Alzheimer’s*” event.

**XIII. Adjournment: *Motion to adjourn the meeting at 1:25 pm was made by Joy Waterbury, seconded by Cindy Skipjack, and the motion carried.*** The next meeting is scheduled for Thursday, September 11, at 1:00 pm at Waushara County in the Demonstration Room.

Respectfully Submitted

Fran Geier, ADRC Resource Assistant