

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, FEBRUARY 10, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Jack Meyers, Member
Richard Trochinski, Member
Marian Sommerfeldt, Member
Joy Waterbury, Member
Nick Toney, Member
Nolan Wallenfang, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Karen Davis, Administrative Assistant
Diane Meulemans, Corporation Counsel
Marge Bostelmann, County Clerk
Parkis Waterbury, Citizen
Jana Tetzlaff, Clinical Services Unit
Manager
Robin Colhouer, Deputy Veteran's
Service Officer
Tony Daley, Berlin Journal Newspaper

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:02 p.m. by Vice Chair Malchetske

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Meyers/Malchetske) to approve the agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Meyers) made a motion to approve the minutes of the January 13, 2015 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: The vouchers were distributed for Committee review.

Introductions were made of those in attendance.

Motion/second (Meyers/Malchetske) to sit Nick Toney, Board Member. All ayes. Motion carried.

Motion/second (Malchetske /Toney) to approve the February Health & Human Services vouchers. Roll call vote: Malchetske-aye; Toney-aye; Trochinski-aye; Skipchak-aye; Wallenfang-aye; Meyers-aye; Sommerfeldt-abstain; Gonyo-aye; Waterbury-nay. Motion carried.

Motion/second (Malchetske /Toney) to approve the Veteran's Services vouchers. All ayes. Motion carried. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: 2015 Training Plan: Dissing presented the 2015 Training Plan for Committee review. The training plan will be approved at the March 10, 2015 meeting.

2014 Annual Report: Dissing presented the 2014 Annual Report for Committee review. Motion/second (Malchetske/Skipchak) to recommend approval of the 2014 Annual Report to the County Board. Roll call vote: Malchetske-aye; Toney-aye; Trochinski-aye; Skipchak-aye; Wallenfang-aye; Meyers-aye; Sommerfeldt-aye; Gonyo-aye; Waterbury- abstain. Motion carried.

Dissing distributed and explained the Governor's budget for Committee review.

Veteran's Service Office Report: 2014 Annual Report: Colhouer reported regarding Veterans Service Office 2014 Annual Report with Committee members.

Request for Additional Hours Deputy Service Officer: Marge Bostelmann, County Clerk, explained the request for additional hours for the Deputy Service Officer. (See attached.) Discussion followed. Motion/second (Waterbury/Sommerfeldt) to increase the hours not to exceed 1200 hours and recommend to the County Personnel Committee. All ayes. Motion carried.

Advisory Committee Reports: Aging: Trochinski reported regarding the January 21, 2015 meeting.

Trochinski reported regarding the meeting with the Berlin Senior Center regarding the Nutrition Program.

Health Advisory Committee: Skipchak reported regarding the January 14, 2015 meeting.

Family Resource Council: The next meeting will be held on March 2, 2015.

Transportation Coordinating Committee: The next meeting will be held on April 22, 2015.

Advocap/Headstart Report: Gonyo reported regarding a recent teleconference to request tax credits for Advocap to expand the old Berlin school as an apartment complex. Discussion followed.

ADRC Coordinating Committee Report: The next meeting was cancelled. The next meeting will be held on March 12, 2015 in Montello.

Quad County Family Resource Network Council Committee: The January 8, 2015 meeting was cancelled. The next meeting will be held on March 12, 2015 in Montello.

Unit Reports: Administrative: Dissing updated Committee members regarding the upcoming implementation of the AVATAR system.

Aging/Long Term Care: No discussion.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Clinical Services Unit: Telehealth Psychiatry: Dissing introduced Jana Tetzlaff, Clinical Services Unit Manager, to Committee members.

Tetzlaff explained the Telehealth Psychiatry that is being initiated in the Clinical Services Unit.

Tetzlaff also explained the Crisis and availability of staff for services and clinical activities.

Department of Quality Assurance Programmatic E-mails: Dissing reported e-mails received regarding client specific concerns regarding three individual cases. Discussion followed.

Economic Support Services: No report.

Fox River Industries: Dissing reported regarding activities at Fox River Industries.

Dissing reported regarding remodeling the bathrooms at Fox River Industries. Dissing updated Committee members regarding a recent County Finance Committee meeting he attended and the possibility of using surplus funds to assist remodeling the bathrooms at Fox River Industries.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Dissing distributed and explained the comparison over the past three years of expenditures/revenues. (See attached.) Dissing commended DHHS staff for their handling of out-of-home placements and crisis issues.

Committee Discussion: Administrative Committee Report: Meyers reported regarding the February 2, 2015 meeting. Meyers discussed strategic planning in which Deb Pagel was in attendance to do a report regarding strategic planning. The recommendation was approved by the Administrative Committee and recommended to County Board to proceed with this.

Finance: No discussion.

Personnel: Vacant Position(s) Review:

Dual Diagnosis Clinical Therapist: Dissing reported that Melissa Habeck has resigning to take a different position. Dissing explained the need to fill this position. Motion/second (Sommerfeldt/Toney) to recommend to County Personnel to fill the Dual Diagnosis Clinical Therapist position. Roll call vote. : Malchetske-aye; Toney-aye; Trochinski-aye; Skipchak-aye; Wallenfang-aye; Meyers-aye; Sommerfeldt-aye; Gonyo-aye; Waterbury- abstain. Motion carried.

Markesan Mealsite Manager: Dissing reported that the Markesan Mealsite Manager will be retiring and the need to fill this position. Motion/second (Sommerfeldt/Toney) to recommend to County Personnel to approve filling the vacant Markesan Mealsite Manager position. All ayes. Motion carried. Waterbury-abstain

Production Aide: Dissing reported that Shirley Davis is retiring as Production Aide at Fox River Industries. Dissing reported that the job is being revised and distributed for Committee review. (See attached.) Motion/second (Sommerfeldt/Toney) : Malchetske-aye; Toney-aye; Trochinski-aye; Skipchak-aye; Wallenfang-aye; Meyers-aye; Sommerfeldt-aye; Gonyo-aye; Waterbury- abstain. Motion carried.

Dissing reported regarding the Personnel Committee meeting that was held in conjunction with the Commission of Veteran's Service Commission to hire the Veteran's Service Officer with 3 well-qualified applicants. The Veteran's Service Officer will be appointed at the February County Board meeting.

Property & Insurance: Trochinski reported regarding the Property and Insurance Committee meeting. Trochinski reported regarding donated properties. Discussion followed.

IT Committee: Toney reported regarding the meeting and concerns regarding an air conditioning unit that is not working. Discussion followed.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, March 10, 2015 at 5:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Gonyo adjourned meeting.

The meeting adjourned at 6:29 p.m.