

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, January 10, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Member
James Disterhaft, Member
Dan Priske, Member
Nolan Wallenfang, Member
Ruth Topham, Member
Cindy Skipchak, Member
Gus Mueller, Member

EXCUSED: Joe Gonyo, Member
Bob Malchetske, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chair
Dan Sondalle, Assistant Corporation
Counsel
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Wallenfang made a motion to approve the agenda. Mueller-second. All ayes. Motion carried.

Action on Minutes: After discussion, Priske made a motion to approve the minutes of the 12/13/05 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Priske-second. All ayes. Motion carried.

Appearances: None.

Correspondence: None.

Veteran's Service Office Report: No report.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Advisory Committee Reports: Aging: The meeting was held December 21, 2005 at the Berlin Senior Center.

Long Term Support: The next meeting will be held January 25, 2006.

Health Advisory Committee: The next Health Advisory Committee meeting will be held January 11, 2006.

Family Resource Council: The meeting was held on January 9, 2006. Dallman reported regarding the meeting. The Family Support funds were all expended for 2005. The Birth-Three program had 30 referrals in 2005 and 13 children are presently in the program.

Dallman reported regarding the Comprehensive Community Service program.

Van Ness reported that Dr. Collin Ross will be presenting on trauma if the Department is successful with the grant application. A recovery training will be held on February 10, 2006 involving State staff presenters.

Transportation Coordination Committee: The next meeting will be held March 29, 2006.

W-2 Committee Report: The next meeting will be held April 10, 2006.

Advocap/Headstart: Mueller reported regarding what ADVOCAP consists of and what programs are offered in Green Lake County. Discussion followed.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Request for Info (RFI), Request for Proposals (RFP) Long Term Care: Van Ness reported that the State will be letting the agency know if they are eligible for the RFI/RFP.

Resolution Relating to CLTS (Children's Long Term Support)/CCS (Comprehensive Community Services) Grant Position: Dissing explained that the agency received a CLTS grant totaling \$64,946.70 of which \$51,957.00 is for a new full-time LTE position.

Part of this funding is being utilized to increase the hours of the LTE COP-Link Social Worker to 40 hours per week which was approved last month.

The Resolution Relating to CLTS/CCS Grant position is for an LTE employee to perform Children's Long Term Support Waiver and CCS (Comprehensive Community Services) functions. This is one-time grant funding. Discussion followed.

After discussion, Skipchak made a recommendation to approve the Resolution Relating to CLTS/CCS Grant Position. Mueller-second. All ayes. Motion carried.

Children & Families Unit: No discussion.

Clinical Services Unit: Coordinated Community Services (CCS): No discussion.

Economic Support Services: No report.

Fox River Industries: Dissing reported that the next Health & Human Services Personnel Committee meeting will be held January 30, 2006 to interview applicants for the CIP Aide position at Fox River Industries.

Health: Current Health Abatements: None.

Policies/Procedures Update: No discussion.

Purchases: Van Ness reported to Committee members regarding a bid for "The Battelle Developmental Inventory, 2nd Edition, testing tool for the Birth to 3 program at a cost of \$1,035.00 from Riverside Publishing. The sole provider was approved by the Department of Health & Human Services Committee and the Green Lake County Property & Insurance Committee in December. The Green Lake County IT Committee disapproved the request at their meeting January 9, 2006 due to "the request did not follow established budgeting and purchasing procedures". Dissing explained the concerns to Committee members. Discussion followed. Dissing will contact IT to find out what can be done to purchase this software and what the process should be.

Health & Human Services Budget:

Carryover Accounts: No discussion.

Alternate Care: No discussion.

W-2: No report.

Budget 2005: No report.

Budget 2006: No discussion.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Van Ness reported that County Personnel has scheduled a meeting on February 15, 2006 at 4:30 p.m. with Kim Hurtz of Aegis Corporation to discuss with County Personnel and Union Representatives our health insurance and explain what an HRA is and how it can work in Green Lake County. Van Ness reported that this meeting is open to everyone.

Property & Insurance: No discussion.

IT Committee: Wallenfang reported that IT will be at the Department of Health & Human Services on January 26 and 27, 2006 to upgrade the CMHC software for the Department of Health & Human Services.

Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, February 14, 2006 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Adjournment: The meeting adjourned at 6:50 p.m. on a motion by Wallenfang. Disterhaft-second. All ayes. Motion carried.