

GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
Business Meeting Minutes – September 29, 2010 – 4:30 p.m.

CALL TO ORDER

Committee Chair Susan McConnell called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Courthouse, County Board Room, Green Lake, Wisconsin. The requirements of the open meeting law were certified as being met.

Present: **Eugene Henke, Susan McConnell, Rick Perr, Don Peters,**

Absent: **Thomas Traxler, Jr.**

Also Present: **Al Shute, County Surveyor/Land Development Director**

Carole DeCramer, Committee Secretary

Jeff Haase, Assistant Corporation Counsel

Dan Priske, County Board Chairman

APPROVAL OF AGENDA

Motion by Henke/Peters, unanimously carried, to approve the amended agenda.

PUBLIC COMMENT

Eric Johnson, 3280 Princeton Road – Asked that the committee consider amending the zoning ordinance to change the height restriction for accessory building structures. He applied for a land use permit to build a garage, but can not build it the height he would like because of an ordinance restriction. It would not be feasible to apply for a variance because he wants to build it a certain height for esthetic reasons and that is not considered a hardship.

PUBLIC APPEARANCES - None

CORRESPONDENCE

a. Related to BOA vacancy. Kathleen Moore correspondence.

Kathleen Moore was asked to attend the meeting in order to meet the Land Use Planning and Zoning Committee prior to her appointment to the Board of Adjustment by the County Board Chairman. Ms. Moore has extensive land use experience and is a retired zoning administrator. She currently resides in the Town of Marquette.

Shute:

- Regarding the Mijatovich property and Attorney Lehner's request to waive rezoning and conversion fees, this has now been resolved administratively; rezoning and further discussion is no longer necessary.

- Regarding the Darryl Jones property in the Town of Seneca, Green Lake County is in the process of taking over this property through tax deed and will allow our department to have access to investigate any possible POWTS violations.

2011 BUDGET

Shute presented a revised 2011 budget as a result of the Finance Committee's request to review and possibly revise proposed budgets.

Motion by Peters/Henke, unanimously carried (4-ayes, 0-nays), to approve the revised 2011 budget, as presented, and forward to the Finance Committee for further review.

COMMITTEE DISCUSSION OF THE SHORELAND PROTECTION ORDINANCE

This will be discussed in length at the October 6th meeting.

UPDATE RELATED TO COMPREHENSIVE REVISION OF COUNTY ZONING ORDINANCE

Shute reported that he is working on a draft request for services that could be sent to outside consultants to assist the county with the revisions.

DEPARTMENT/COMMITTEE ACTIVITY

a. Possible Zoning Ordinance Amendments

6:00 - 6:15 p.m. On a motion by Peters/McConnell, unanimously carried, the committee took a brief recess.

CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85 (1)(G) CONFERRING WITH LEGAL COUNSEL REGARDING LITIGATION, WHICH THE COUNTY IS INVOLVED AND/OR IS LIKELY TO BECOME INVOLVED.

- a. Discussion of legal issues.**
- b. Review pending violations**
- c. Legal services of Attorney Dean Richards**

ALSO, PER WISCONSIN STATE STATUTE 19.85(1)(C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

- a. Annual review for Administrative Assistant, Carole DeCramer**
- b. Annual review for Code Enforcement Officer, Matt Kirkman**
- c. Annual review for GIS Specialist, Gerald Stanuch**

6:15 p.m. Motion by Peters/McConnell, unanimously carried on roll call (4-ayes, 0-nays), to move to closed session per Wisconsin State Statute 19.85 (1)(G) Conferring with Legal Counsel regarding litigation, which the County is involved and/or is likely to become involved. (Discussion and review of pending legal issues and violations.)

RESUME INTO OPEN SESSION TO DISCUSS FINDINGS OF CLOSED SESSION

7:00 p.m. Motion by Peters/Henke, unanimously carried on roll call (4-ayes, 0-nays), to resume into open session.

Motion by Peters/Perr, unanimously carried, to recommend to the Finance Committee to pay this and future invoices of Attorney Dean Richards related to the Kloosterboer matter with county contingency funds.

Motion by Henke/McConnell, unanimously carried, to approve evaluations, as presented, and forward to employee personnel files and apply step increases as appropriate.

GENERAL COMMITTEE DISCUSSION

- a. Such other matters as authorized by law**
- b. Future activities**
- c. Appointment procedure update**

Shute – As a result of the September 1st meeting, it was decided that a procedure was needed for appointing Board of Adjustment members. There has been much discussion between this department, the county clerk, and the county board chairman. The procedure seems to involve the use of a form. The exact procedure is still unclear at this point.

NEXT MEETINGS DATES

October 6, 2010:

- Business Meeting 4:30 p.m.
- Public Hearing 6:00 p.m.

October 27, 2010

- Business Meeting 4:30 p.m.

ADJOURN

Motion by Peters/Perr, unanimously carried, to adjourn.

Time: 7:25 p.m.

Recorded by:

Carole DeCramer
Committee Secretary

APPROVED:

November 3, 2010