

## August 12, 2014

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, August 12, 2014. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:  
Ben Moderow  
Vicki Bernhagen

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Chuck Buss, Superintendent  
Duane Prachel, Superintendent  
Harley Reabe, Supervisor District 11  
Diane Meulemans, Corporation Counsel  
Tony Daley, Newspapers  
Mark Podoll, Green Lake County Sheriff

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Agenda

*Motion/second (Moderow/Bernhagen)* to approve the Amended Agenda after removing Items 8 and 19, Driveway Variance and Overtime. Motion Carried.

### Minutes

*Motion/second (Bernhagen/Moderow)* to approve the Minutes of 07/08/14. Motion Carried.

### Correspondence

Letter from Wisconsin Department of Transportation regarding the STH 23 Multi-Use Path; the Amendment to Routine Maintenance Agreement signed by Brooks; and a letter from North Central Region regarding STP Rural Project 6425-00-00 County Highway D Project Change.

### Public Comments None

### Vouchers

*Motion/second (Moderow/Bernhagen)* to approve the August 12, 2014 vouchers in the amount of \$335,942.35. Motion Carried.

### Use of County Property

*Motion/second (Bernhagen/Moderow)* to approve utilizing Highway Shop 2 in Manchester for parking Northeast Asphalt job trailer starting August 18, 2015 through September for the STH 44 mill and overlay. Motion Carried.

### Safety Days

Sheriff Podoll explained the Safety Days event and requested permission for one man and one truck to attend this year's event on September 21, 2014 from 8:00 am until 3:00 pm in the City of Princeton.

*Motion/second (Moderow/Bernhagen)* to approve one man and one truck to attend the Safety Days event on September 21, 2014 in Princeton. Motion Carried.

### Code Chapter 159 Highways

Explanation and discussion took place on adding a minimum culvert pipe size; and adding a paragraph regarding installation, maintenance and replacement of a driveway and culvert responsibilities.

*Motion/second (Bernhagen/Moderow)* to approve revising Code Chapter 159 Highways, approve creating

an ordinance to modify the code and forward onto County Board for approval. Motion Carried.

**Special Weight Limits, 10 Ton, CTH J from STH 23 to STH 49 and CTH A from STH 49 to CTH J**

With the State Highway 23, project the stage 2 detour is now open and the west end is closed. People are using CTH J for an alternate route for the detour. Weight restrictions will help restrict the trucks and aid in preserving the road.

*Motion/second (Moderow/Bernhagen)* to approve the Special 10 Ton Weight Limits on CTH J from STH 23 to STH 49, and CTH A from STH 40 to CTH J. Motion carried.

**CTH D, City of Princeton**

A request to change STP Rural Project 6425-00-00 CTH D was made to increase funds and extend sunset date. The request was denied. If project is removed from program, the entitlement balance increases and we can reapply in the 2015-2020 cycle. Brooks will meet with the City of Princeton to discuss a cost share.

**Purchase of Equipment**

Discussion held on the fire damage on the John Deere Tractor/Mower, and the need to purchase a new one once final approval from the insurance company is received. Two quotes were received for a JD 6405M Tractor with side and rear flail. Serwe Implement, LLC \$109,413 and Tiger Corporation \$111,447.00

*Motion/second (Bernhagen/Moderow)* to approve purchasing a John Deere 6105M Tractor & Side Flail Mower when all insurance papers are finalized and to forward to P&I Committee for approval. Motion Carried.

**Vacant Position – General Labor**

A General Laborer has resigned and the need to fill the vacant position was explained.

*Motion/second (Bernhagen/Moderow)* to approve vacant position. Motion carried.

**Financial Reports**

The Financial Reports were reviewed.

**2013 Financial Report of Highway Operations**

Highways Net Position was explained along the unrestricted cash that is available; and operating costs. Discussion on setting goals for repairing all roads that are rated a 1 and 2, which is approximately 14% (32 miles) of roads.

**Road Funding Options**

Discussion held on the need of a road plan and a finance plan. A Wisconsin Counties Association handout supporting local option sales tax was included in the packet.

**2015 Budget** None

**Position Descriptions**

Further discussion was held on Superintendent Position, creating a Working Foreman position and total departmental labor costs and reorganization.

**Railroad Consortium**

Officers have been elected. Replacing 7 miles on track in Green Lake County should take place in 2015.

**Committee Discussion**

Brooks reported crews were patching potholes; mowing; culvert work; overlay CTH A (Northwest Road to CTH J); CTH A (Commercial Avenue intersection reconstruction; started CTH S reconstruction project; and move for the fair. Anticipated activities include surface maintenance; rubber crack filling; tree and brushing; mowing; CTH S and CTH A reconstruction projects; rubber crack filling PBM project, STH 73; and mount plow equipment.

May crash data consist of 22 deer, 2 other/weather, and 6 county damage claims.

Meeting on Implement of Husbandry (IOH) Law, August 22, 2014 in Adams County and August 25, 2014 in Green Lake County. All members should attend.

**Future Agenda Items for Action and Discussion:**

- *Regular meeting date, September 9, 2014 at 5:30*
- *Highway Department Capital Outlay for road construction and equipment*
- *2015 Budget*
- *Engineering design & construction interviews*
- *Overtime*
- *Credit Card Purchases*
- *Implements of Husbandry*
- *Review/Revise Code Chapter 159 Highways*
- *Fair costs incurred*

**Adjournment**

***Motion/second (Bernhagen/Moderow)*** to adjourn 7:06 PM. Motion carried. . Motion Carried.

Submitted by,

Becky Pence,  
Secretary