

July 11, 2011

The regular meeting of the Highway Committee was called to order by Chair Eugene Henke at 9:00 AM on Monday, July 11, 2011. The requirements of the Open Meeting Law were certified as being met.

Present: Eugene Henke
Alma Hedberg
Donald Peters

Absent: Ricky Perr

Others Present: Robert Podgorski, Highway Commissioner
Becky Pence, Administrative Assistant
Tony Daley, The Berlin Journal Co
Margaret Whirry, Alternate
Raymond Boeck, Resident, City of Berlin
Michael Disterhaft, Resident, Town of Seneca

Agenda

Motion/second (Peters/Hedberg) to approve the Agenda. Motion Carried.

Minutes

Motion/second (Peters/Hedberg) to approve the meeting Minutes of June 13, 2011. Motion Carried.

Public Comments

Michael Disterhaft, N8402 Disterhaft Road, Town of Seneca, Berlin, WI appeared to inform the committee that CTH D and CTH DD roads are bad and need attention. CTH D was to have surface maintenance, 1 mile per year, and nothing was done the last two years. Because of the detour, more semi trucks are now going through. Raymond Boeck, 129 S. Kossuth St., Berlin, WI also commented that both CTH D and DD were bad.

Correspondence

John Selsing, Corporation Counsel presented and explained his letter regarding David Affeldt, et al. vs. Green Lake County on CTH B as the Supreme Court decided to send the case back for trial.

Appearances None

Monthly Vouchers

Motion/second (Hedberg/Peters) to approve vouchers in the amount of \$52,970.85. Motion Carried.

Commissioner's Report

Robert Podgorski reported the crew worked on CTH A reconstruction; mowed county and state roads; and put new guardrail on CTH E. Crash Data was 30 deer, 4 other, 0 weather and 4 county damage accident reports.

DOT Request for Services None

CTH H Vegetable Stand

Motion/second (Peters/Hedberg) to approve Robert Podgorski's recommendation to waive the variance and allow a temporary 6' plastic pipe x 10" diameter to be installed which will need to be removed by November 1, 2011.

CTH PP, 45 MPH Speed Limit

This will be included in the road review today prior to making any motion.

Equipment Analysis

The Committee reviewed the Equipment Analysis Report.

Expenditure/Revenue/Accounts Receivable Summary Report

The Committee reviewed the April Expenditure/Revenue Summary and the Accounts Receivable Summary Report.

2011 Chems Annual Training October 20 & 21, 2011, Onalaska

Discussion was held on allowing one or two people to attend. Don Peters feels that either Pence or Kusch attend, but will agree for both to attend if justifiable after relooking over the agenda items.

Motion/second (Peters/Hedberg) to approve Pence and/or Kusch to attend the 2011 Chems Annual Training, October 20 & 21, 2011, Onalaska, WI. per the Commissioner's recommendation. Motion Carried.

Findings & Recommendation of Adhoc Committee

The committee members reviewed the need for 2 Highway Superintendents and reviewed the Shop Forman/Stock Clerk's job description to see if additional duties can be added as requested by the Adhoc Committee motion of May 9, 2011.

Don Peters recommends the 2 Superintendents be reviewed periodically as eventually one Superintendent and one working Forman might be more feasible and cost beneficial for Green Lake County.

Motion/second (Peters/Hedberg) to recommend to the Adhoc Committee to take no action at this time, but to review periodically to have one Superintendent and one working Forman in the future. Motion Carried.

Motion/second (Peters/Hedberg) to recommend to the Adhoc Committee that no changes are needed after reviewing the Shop Forman/Stock Clerk's job description for additional duties. Motion Carried.

Filling Vacant Positions

Committee reviewed vacant positions of Sign Man and Mechanic II.

Motion/second (Hedberg/Henke) to approve filling the vacant positions of Sign Man and Mechanic II, and to recommend to Personnel Committee for filling. Roll-Call Vote, 3 ayes, 0 nays, 1 absent (Perr). Motion Carried.

WCHA Summer Conference Report

Robert Podgorski and Gene Henke reported on the WCHA Summer Conference events.

Railroad Consortium

The committee discussed the \$25,000 yearly contribution. Alma Hedberg and Gene Henke will be at the Consortium meeting on Wednesday 7/13/11.

Use of County Property

Motion/second (Peters/Hedberg) to approve the Green Lake Yacht Club use of grounds by the Demo Derby area for boat trailer parking during the regatta on July 28 through July 31st, 2011. Motion Carried.

August committee Meeting Date

Motion/second (Peters/Hedberg) to change the August meeting date from 8/8/11 to 8/2/11. Motion Carried.

2010 Financial Report of Highway Operations

Committee members received the 2010 Financial Report of Highway Operations to review and bring back any questions for the August meeting.

2012 Budget

Committee reviewed the 2012 budget reflecting the 3% decrease from the 2011 Tax Levy. The General Transportation Aid revenue needs to be decreased another \$5,944.00, and the railroad consortium contribution was discussed. The railroad consortium fund will be discussed in further detail next month.

Closed Session

Motion/Second (Hedberg/Peters) to move into Closed Session per ss19.85(1)c for Personnel Matters, Employee Evaluations; and ss19.85(1)(f) for Medical History. Roll-Call Vote, 3 ayes, 0 nays, (1) absent, Perr. Motion Carried.

Resume Open Session

Motion/Second (Hedberg/Peters) to move into open session. Roll-Call Vote, 3 ayes, 0 nays, (1) absent (Perr). Motion Carried.

Announce Findings of Closed Session

Motion/second (Peters/Henke) to approve the evaluation of Administrative Assistant, Becky Pence and to forward on to the personnel file.

Motion/Second (Hedberg/Henke) to approve the earned paid time off only (approximately 61 hours) for a General Laborer for medical leave. Unpaid medical leave is denied and will be forwarded to the Personnel Committee for review. Roll-Call Vote, 3 ayes, 0 nays, (1) absent (Perr). Motion Carried.

Committee Discussion None

Alma Hedberg excused at 12:05 pm from participation in the road review.

Field Road Review

Committee left the Green Lake County Shop 1 facility for review of the following county roads:

Reviewed CTH S Railroad Spur project. Robert Podgorski reminded the committee members that AF Gelhar is paying for through Sorensen Law Office.

Reviewed CTH A Reconstruction progress.

Reviewed CTH E and CTH F guardrail installation

Reviewed CTH PP from McConnel Road to the north for a 45 mph advisory sign.

Motion/second (Peters/Henke) to approve installing a 45 mph advisory sign. Motion Carried.

Observed CTH D and CTH DD because of the public comments. Discussion held on posting the road limit on CTH DD from White River Bridge to the "Y". This will be included on the August Agenda.

Future agenda items for action and discussion:

- **Regular meeting date: August 2, 2011 at 9:00 AM**
- **2010 Financial Report**
- **2012 Budget**
- **CTH D and CTH DD posting road limit**

Adjournment

Motion/second (Peters/Henke) to adjourn at 2:50 PM. Motion carried.

Submitted by,

Becky Pence
Administrative Assistant