

GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
Business Meeting Minutes – June 25, 2008 – 6:00 p.m.

CALL TO ORDER

Committee Chair Susan McConnell called the meeting of the Land Use Planning and Zoning Committee to order at 6:00 p.m. in the Green Lake County Courthouse, County Board Room, Green Lake, Wisconsin. The requirements of the open meeting law were certified as being met.

Present: **Roberta Erdmann, Eugene Henke, Susan McConnell, Howard Sell, Thomas Traxler, Jr.**

Absent:

Also Present: **Al Shute**, County Surveyor/Land Development Director
Carole DeCramer, Committee Secretary
Orrin Helmer, County Board Chairman
Jeff Haase, Assistant Corporation Counsel

APPROVAL OF AGENDA

Motion by Traxler/Erdmann, unanimously carried, to approve the amended agenda. Motion carried.

APPROVAL OF MINUTES

Motion by Erdmann/Sell, unanimously carried, to approve the minutes of May 28, 2008, and June 4, 2008, as corrected. Motion carried.

PUBLIC APPEARANCES - None

PUBLIC COMMENT - None

CORRESPONDENCE

a. Letter to John Selsing, Corporation Counsel, relating to Board of Adjustment

Shute reminded the committee that legal counsel for the Board of Adjustment was discussed at the last meeting and the committee agreed that a letter be sent to Attorney Selsing asking that he assign Assistant Corporation Counsel Jeff Haase to the Board and that staff would not have legal representation. The committee agreed that a letter should be sent to Attorney Selsing. Shute said that he would have that letter ready for the committee's review at the July 2nd meeting.

Motion by Erdmann/Traxler, unanimously carried, that the committee send a letter to the Corporation Counsel requesting Attorney Haase be made available to represent the zoning laws to the Board of Adjustment. Motion carried.

Shute asked Attorney Haase if he had sent the letter to Keith and Carol Myers regarding the airstrip. Attorney Haase said that the letter did go out to Keith and Carol Myers but the copies had not yet been sent to the department and Sue McConnell. He would make sure that that would get done.

Shute made the committee aware that he received an email from the county clerk relating to the budget with budget directives. A report will have to be written containing four areas of information: 1) services that the department provides, 2) new sources of revenue, 3) how to cut

within the department to save money, and 4) cutting employee hours through voluntary cuts. The draft copy of this report will also be ready for the committee's review at the July 2nd meeting.

The committee discussed noticing the meetings on the county website.

PURCHASES - None

CLAIMS

Claims totaling \$2,047.91 were submitted.

Motion by Henke/Traxler, unanimously carried, to approve the claims in the amount of \$2,047.91 for payment. Motion carried.

APPROVAL OF DEPARTMENT ACTIVITY REPORT – MAY, 2008

Motion by Sell/McConnell, unanimously carried, to approve the May report. Motion carried.

DISCUSSION/ACTION RELATED TO DEPARTMENT SUBMITTAL OF MATERIALS TO COMMITTEE RELATED TO ESTATES OF LAWSONIA PRELIMINARY PLAT

Lengthy committee discussion related to further submittals to the committee for further review of Estates of Lawsonia Preliminary Plat. Many possibilities were discussed. Some information was subject to review and approval by other county departments. In the end, the committee decided to request the following: 1) draft protective covenants, and 2) a draft plan incorporating ten percent open space into the preliminary plat. Erdmann requested future review of amending the R-1 single-family residence zoning district to include real estate sales office as a conditional use request.

DEPARTMENT/COMMITTEE ACTIVITY

a. Wind energy facility standards

This was left on the agenda in the event committee members had questions or comments on the draft wind energy facility standard ordinance. This is scheduled for the August 6th public hearing.

b. Fees for public hearing applications

Shute will do more research as to what other counties are charging and report back at the next meeting.

GENERAL COMMITTEE DISCUSSION

a. Such other matters as authorized by law

b. Future activities

After the wind energy ordinance is complete, the committee will begin to work on amending the ordinance for non-buildable structures (fences, retaining walls, signs, patios, decks, stairways, pools/spas, driveway pillars, as well as the mechanicals; i.e. air conditioning units, propane tanks. Other committee considerations may include a definition ordinance, agricultural districts, and rural residential districts.

c. Education of committee procedures

The committee discussed possible training sessions similar to those that the Board of Adjustment attends. Shute will look into planning and zoning training sessions.

CLOSED SESSION PER WISCONSIN STATE STATUTE 19.85(1)(G) CONFERRING WITH LEGAL COUNSEL REGARDING LITIGATION, WHICH THE COUNTY IS INVOLVED AND/OR IS LIKELY TO BECOME INVOLVED.

(Discussion of legal issues)

7:56 p.m. Motion by Sell/Erdmann, unanimously carried on roll call (5 ayes, 0 nays), to move to closed session per Wisconsin State Statute 1985(1)(g) Conferring with legal counsel regarding litigation, which the county is involved and/or is likely to become involved. Motion carried.

RESUME INTO OPEN SESSION TO DISCUSS FINDINGS OF CLOSED SESSION.

8:08 p.m. Motion by Sell/Traxler, unanimously carried on roll call (5 ayes, 0 nays), to resume into open session to discuss findings of closed session. Motion carried.

Motion by Henke/Sell, unanimously carried on roll call (5-ayes, 0-nays), to proceed with gathering information on the property spoken about in closed. Motion carried.

NEXT MEETINGS DATES

July 2, 2008:

- Business Meeting 4:30 p.m.
- Public Hearing 6:00 p.m.

ADJOURN

Motion by Traxler/Erdmann, unanimously carried, to adjourn. Motion carried.

Time: 8:11 p.m.

Recorded by:

Carole DeCramer
Committee Secretary

APPROVED:

August 6, 2008