

**June 08, 2016**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, June 08, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt  
Ben Moderow  
Rich Slate  
Vicki Bernhagen

Absent:

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Duane Prachel, Patrol Superintendent  
Aaron Wagner, Patrol Superintendent  
Marge Bostelmann, County Clerk  
Harley Reabe, County Board Chair  
Dawn Klockow, Corporation Counsel  
Lauree Renaud, Green Lake Greenways  
Scott Whitsett, PE, Jewell Associates Engineers, Inc.  
Dr. Thomas Kloosterboer, Resident Town of Green Lake

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Agenda**

*Motion/second (Moderow/Bernhagen )* to approve the Agenda. Motion Carried.

**Approval of Minutes**

*Motion/Second (Slate/Moderow )* to approve the minutes 05/11/16 with corrections Dr. Thomas Kloosterboer, Resident Town of "Green Lake". Motion Carried.

**Correspondence** None

**Public Comment**

Dr. Thomas Kloosterboer, Town of Green Lake, stated there was a car/bike accident that occurred in Michigan which there was a fatality and injuries. Kloosterboer feels that CTH K is very dangerous for biking, and a disaster ready to happen. He noted that the shoulders have been graded twice, and ditches are being mowed now. He feels that more money should be put towards widening shoulders for safety of bike riders, walkers, and runners than maintaining roads and ditches.

**Appearances**

Scott Witsett, PE of Jewell Associates Engineers, Inc. spoke about Jewell's full service engineering services from roads, bridges, bridge inspections, etc.

Lauree Renaud stated P&I approved the Bike Route Sign Agreement with Parks & Rec Department, and presented a bike route sign. Also noted that Green Lake Greenways lost the ability to go through Camp Grow, and that CTH K is unsafe for bike riders. Renaud asked that a Bike Master Plan for Green Lake County be considered for active transportation. The cost for a master plan could run between \$35,000 -\$50,000, but feels that 90% of the plan can be done in-house. The Bike Master Plan would give us options for grants to do the shouldering that is needed.

**CTH K Bike Signage**

Discussion held on any signage that can be done such as safety and/or warning signs. This will also be taken to the Highway Safety Traffic Commission.

*Motion/second (Slate/Moderow)* to prepare a plan for warning signs on CTH K. Motion Carried.

### **Monthly Vouchers**

*Motion/Second (Slate/Moderow)* to approve the June vouchers for \$362,361.40. Motion Carried.

### **DOT Request for Services**

Last month's Discretionary Maintenance Agreement (DMA) for an overlay on STH 44 has been voided, but will be completed with special DMA funding with Marquette County. A new DMA for \$115,000.00 consisting of a seal coat on STH 44 from Marquette Road to STH 73 is requested.

*Motion/second (Slate/Moderow)* to approve the DMA request for a seal coat on STH 44 for \$115,000.00. Project ID 0024-63-01. Motion Carried.

### **Financial Reports**

Financial reports were reviewed.

### **Miscellaneous Non-Inventory Items**

Discussion held on selling or disposing of old pallets, sign posts & paint totes. P&I approves disposal of property. Highway Committee can recommend to P&I Committee for disposal.

*Motion/second (Slate/Moderow)* to give the Commissioner the authority to sell or dispose of non-inventory items in any way most beneficial to Green Lake County. Motion Carried.

### **Near Miss Report**

Committee members were updated on two near miss reports.

### **Resolution Relating to Transportation Funding for Local and State Roads**

*Motion/second (Bernhagen/Moderow)* to approve Resolution Relating to Transportation Funding for Local and State Roads and to forward on to County Board for approval. (3) ayes, (1) nay (Slate). Motion Carried.

### **Bridge Inspections – Review Request for Proposal & LTE Costs**

Two Bridge Inspection request for proposals were received as follows:

Jewell Associates Engineers, Inc. total price \$3,960, and CORRE, Inc. total price \$7,200.00

Discussion held on LTE costs. LTE costs would be \$33.33 per hour, not to exceed \$1,900.00.

*Motion/second (Bernhagen/Moderow)* to approve hiring a LTE for 2016 bridge inspections, and to forward to Personnel Committee for approval. Motion Carried.

### **2015 PASER Update**

The 2015 PASER Update was explained. Discussion held regarding a way to rank the condition of the shoulders, and an evaluation of which roads have a good subbase.

### **Cost of Doing Interdepartmental Work**

Discussion held on the cost of services along with fine tuning the estimating and bidding processes.

### **Tire Costs**

Tire costs response was reviewed and discussed. No further action needed.

### **Adopt-A-Highway – County Line Lutheran Church, CTH AW**

*Motion/second (Bernhagen/Slate)* to approve County Line Lutheran Church Adopt-A-Highway on CTH AW from STH 73 to CTH A. Motion Carried.

### **STP-Rural Standard SMA, CTH D, City of Princeton**

STP-Rural Standard SMA on D, City of Princeton from STH 23 to Old Saint Marie Road for a 80/20 Federal/Municipal Cost share was explained and discussed.

*Motion/second (Bernhagen/Moderow)* to approve Brooks to sign the STP Rural Standard SMA on CTH D in the City of Princeton. Motion Carried.

**Women's Leadership Conference, July 25, 2016**

*Motion/second (Moderow/Bernhagen)* to approve Brooks to attend the Women's Leadership Conference on July 25, 2016 in Madison, WI.

**Road Review, CTH S**

CTH S from the RR Spur to CTH Q is on the 6-Year Improvement plan for 2018 to coincide with the replacement of bridge P-24-0026 over the Grand River.

**Railroad Consortium 2016 Donation** None

**Committee Discussion**

Committee reviewed Commissioner's Report.

Future Meeting Date: July 13, 2016.

Future Items for action and discussion: Capital Outlay Goals, Office Relocation, Road Funding Options.

**Closed Session**

Consider motion to convene into closed session per Wis. Stat. §19.85(1)(c) to consider employment compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding employee evaluations. Roll Call Vote – (4) ayes, (0) nays

**Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session**

*Motion/second (Slate/Bernhagen)* to reconvene to Open Session to take action, if appropriate on matters discussed in Closed Session. Roll-Call Vote, (4) ayes, (0) nays. Motion Carried.

Findings are that Corporation Counsel and Administrative Coordinator to move forward as directed by Committee.

**Adjournment** 8:25 pm

Submitted by,

Becky Pence,  
Secretary Highway Committee