

## May 14, 2012

The regular meeting of the Highway Committee was called to order by Interim Commissioner Chuck Buss at 9:00 AM on Monday, May 14, 2012. The requirements of the Open Meeting Law were certified as being met.

Present: Eugene Henke  
Donald Peters  
Paul Schwandt  
Margaret Whirry

Absent:

Others Present: Chuck Buss, Interim Highway Commissioner  
Becky Pence, Administrative Assistant  
Duane Prachel, County Superintendent  
Dan Sondalle, Interim Corporation Counsel  
Marge Bostelmann, County Clerk  
Tony Daley, Berlin Newspapers  
Derek Kavanaugh, Land Conservation  
Charlie Marks, Green Lake Sanitary District

### **Agenda**

*Motion/second (Peters/Whirry)* to approve the Agenda. Motion Carried.

### **Election of Chairman**

Nominations cast for Chairman.

*Motion/second (Peters/Whirry)* to nominate Paul Schwandt as Chair. No other nominations cast. Roll-Call Vote, all Ayes. Schwandt declared Chairman.

### **Election of Vice-Chairman**

Nominations cast for Vice-Chair. Whirry nominated Eugene Henke, Schwandt nominated Donald Peters. Ballot vote (2) Henke, (2) Peters – Tie.

Second ballot vote (1) Henke, (3) Peters.

*Motion/second (Whirry/Peters)* to nominate Donald Peters as Vice-Chair. Roll-Call Vote, (3) Ayes, (1) Nay, Henke. Peters declared Vice-Chair.

### **Appointment of Supervisor to Administrative Committee**

*Motion/second (Peters/Whirry)* to appoint Paul Schwandt to Administrative Committee. Roll-Call Vote, (4) Ayes, (0) Nays. Motion Carried.

### **Minutes**

*Motion/second (Whirry/Peters)* to approve the meeting Minutes of April 9, 2012. Motion Carried.

**Public Comments** None

### **Correspondence**

A thank you note from Ernie Pulvermacher and the All Terrain Riders ATV Club.

### **Appearances**

Dave Norton, Norton's Dry Dock, Derek Kavanaugh Land Conservation, Charlie Marks, Green Lake Sanitary District.

### **Monthly Vouchers**

*Motion/second (Henke/Whirry)* to approve the vouchers in the amount of \$76,252.15. Motion Carried.

### **Commissioner's Report**

Buss reported crews were cleaning ditches; grading state and county shoulders; patching potholes; rubber crack sealing CTHs X and S; placed recycled blacktop on CTH B west of Kingston; finished dismounting equipment; worked on CTH B&H intersection. We received large amounts of rain May 2<sup>nd</sup>, 3<sup>rd</sup>, and 6<sup>th</sup>, which caused flooding and shoulder washouts on both state and county highways; and a culvert on CTH D failed and is being replaced.

Anticipated activities consists of completing CTH B&H intersection, mowing, shouldering and surface maintenance of county highways, and reconstruction on CTH A.

Crash data consisted of 22 deer, 11 other/weather, and 3 county damage claims.

### **DOT Request for Services** None

### **Use of County Property**

Dave Norton, of Norton's Dry Dock appeared to request use of grounds to park trailers during the regional angler fishing tournament on June 9-10, 2012.

*Motion/second (Whirry/Peters)* to approve Norton's Dry Dock to use grounds to park trailers during the regional angler fishing tournament, June 9 and 10, 2012. Motion Carried.

### **Water Monitoring Station by CTH K Bridge**

Derek Kavanaugh of Land Conservation and Charlie Marks of Green Lake Sanitary District appeared to request installation of two monitoring systems at CTH K and at Roy Creek on CTH O.

Charlie Marks explained there will be no liability to the county and the district is fully insured. Charlie also explained other ditch issues where farmers are working in the right of way and would like to discuss possible ways of informing the land owners that they are illegally farming.

*Motion/second (Peters/Whirry)* to approve with recommendation to the County Board for approval, the water monitoring station on CTH K.

Move to table the motion and withdraw the 2<sup>nd</sup> motion by Peters. The water monitoring station for CTH K Bridge and CTH O Roy Creek to be on June's Agenda. Bostelmann will work with the Corporation Counsel on the agreement prior to taking to the P&I Committee in June.

### **Green Lake and Marquette County Highway Departments Cooperative Effort and Discussion relating to alternative Highway Commissioner Position and Highway Department Restructuring**

Discussion held on having a joint committee meeting with Marquette County. Bostelmann will check with Marquette County as to what date.

### **CTH K Detour No Passing Signs**

Buss explained that a county policy pertaining to no passing pennants on the county trunk system except when state requires them to be on state detour routes be reviewed and adopted.

*Motion/second (Peters/Whirry)* to adopt the No Passing Pennants Policy as written. Motion Carried.

### **CTH A and S Intersection**

Buss explained that an intersection sign has been put up at CTH A and S Intersection by Markesan where sand is being hauled and the sheriff's department was checking into reducing the speed. Discussion was held regarding a passing lane.

### **Purchase Requests**

Three quotes were reviewed for purchasing a 3/4" Mag Drill Press, 1,599.95 from Wisconsin Fastener Supply, Inc. and Devel Dog Tools; 1,687.95 from Fastenal. It was noted that P&I approved on May 1, 2012.

*Motion/second (Peters/Whirry)* to purchase a 3/4" Mag Drill Press from Wisconsin Fastener Supply. Motion Carried.

### **Committee Meeting Date and Time Change**

*Motion/second (Whirry/Peters)* to change Committee Meeting day and time from the 2<sup>nd</sup> Monday at 9:00 AM to the 2<sup>nd</sup> Tuesday at 4:30 pm. The next meeting will be June 12, 2012 at 4:30 pm. Motion Carried.

### **Bridge Inspection Certification**

Buss informed the committee of the three candidates for bridge inspection certification: Steve Otto, Bob Jahn and Jim Seeliger.

### **Financial Reports-Accounts Receivable, Expenditures, and Revenues**

The Committee reviewed the Financial Reports for Highway.

### **2011 Year End Financial Report of Highway Operations**

The Balance Sheet and the Statements of Revenues, Expenses and Changes in Retained Earnings were explained to the Committee.

### **Alternative Road Maintenance CTH S to X**

Buss explained that the pavement on CTH S to X is not holding up as expected, and would like to look into seal coating 2 miles for an estimated cost of \$34,000.00. It's already rubbersealed and ready to go. Whirry questioned if monies for this could be taken out of the Retained Earnings reserved for budget/projects. Discussion held.

*Motion/second (Peters/Henke)* to approve seal coating 2 miles on CTH S to X and send recommendation to Finance Committee for approving the use of the Retained Earnings reserved for budget/project if need be. Motion Carried.

### **Legislative Breakfast Recap**

Buss attended the Legislative Breakfast. There was a lot of discussion relating to counties working together.

### **Government Day Recap**

Discussion was held on the Highway reporting regarding inventory, and computers.

### **Railroad Consortium**

Henke reported that new rail will be laid from Markesan to Fairwater.

### **Closed Session**

*Motion/Second (Whirry/Peters)* to convene in closed session per ss19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The closed session relates to employee evaluation(s); Interim Commissioner Position, and to David Affeldt, et. Al. vs. Green Lake County Case No.: 08CV92. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

### **Resume Open Session**

*Motion/Second (Peters/Whirry)* to resume open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

### **Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, Interim Commissioner Position and David Affeldt, et. Al. vs. Green Lake County Case No.: 08CV92**

A letter from Lehner Law Office was included in the committee packet regarding Mediation. Mediation will take place May 14, 2012 at 9:30 am at Lehner Law Office, 535 W Water Street, Princeton, WI 54968. Chuck Buss, Interim Commissioner and Margaret Whirry will attend on behalf of the committee.

Whirry commented that there should be remarks on the evaluations as to why employees are doing a good

job, etc.

**Motion/second (Whirry/Henke)** to approve the evaluations for Joan Kush, PT Secretary; Scott Schmeckpeper, labor; Joe Chappa, Mechanic II; and Steve Arndt, State Patrolman, and to forward on to their personnel files. Motion Carried.

**Committee Discussion**

Peters inquired on the STH 73 culvert by Shop II. Buss indicated it would be a major road project because the entire culvert would need to be replaced.

- **Future agenda items for action and discussion:**
  - **David Affeldt, et. Al. vs. Green Lake County Case No. 08CV92**
  - **CTH A & S RR Spur – Mackford Hill**
  - **Right of Way – Ditch Farming Issue**
  - **Water Monitoring CTH K and CTH O**
  
- **Regular meeting date: June 12, 2012 at 4:30 PM**

**Field Road Review** None

**Adjournment**

**Motion/second (Henke/Peters)** to adjourn at 11:30 PM. Motion carried.

Submitted by,

Becky Pence  
Secretary