



**GREEN LAKE COUNTY  
INFORMATION TECHNOLOGY COMMITTEE MINUTES  
February 3, 2015**

**CALL TO ORDER**

Nick Toney called the meeting of the Information Technology Committee to order at 5:35 p.m. in the Green Lake County Government Center, Committee Room #0903, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Chip Hiestand, Dave Richter, Gail Schroeder, Nick Toney, Joy Waterbury  
Also Present: Bill Hutchison, Deb Sweeney

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA**

**Motion/Second (Richter/Schroeder)** to approve the agenda. Motion carried.

**MINUTES**

**Motion/Second (Schroeder/Richter)** to approve the December 16, 2014 minutes. Motion carried.

**CORRESPONDENCE** – None

**APPEARANCES** – None

**DEPARTMENT/COMMITTEE DISCUSSION**

Department/Project updates from the IT Director:

- Since last committee meeting, 37 helpdesk tickets have been created, 57 resolved and 15 remain open.
- 7 new employee accounts created and 2 deactivated since last meeting.
- Recent upgrades completed on County's financial package (alio), Employee Portal, VIMS (VSO), RPM (FRI) and Tracs (Patrol).
- New desktops being rolled out to various departments.
- Telemedicine pc and software setup for HHS.

**Motion/Second (Toney/Richter)** to seat Chip Hiestand at 5:38 pm.

- IT changes completed for new personnel in the Coroner's office.
- Charter remote connection to Highway upgraded at a lower cost.
- HHS Avatar project ongoing.
- 2<sup>nd</sup> HVAC unit still does not function as designed

Committee discussed the systems, their importance and the way they currently function. The Committee would like the maintenance supervisor to appear at the next IT Committee meeting so they can discuss the status and possible cost of repairs.

**Motion/Second (Richter/Waterbury)** to approve the IT Department annual report and pass it on to County Board.

**PURCHASE REQUESTS**

\*account number=(year)-100-25-51450-xxx-000

Item #	Item	Qty	*Acct #	Reason for Purchase	Vendor	Price per Item	Total	Delivered Price?
1	Server	2	810	Replacement Servers	ABMX	\$3,368.62	\$6,737.24	Yes
					eRacks	\$3,755.00	\$7,510.00	Yes

**Motion/Second (Hiestand/Richter)** to approve purchases. Submit item to P&I for approval. Motion carried.

**CLOSED SESSION** - None

**VOUCHERS**

Vouchers were presented in the amount of \$1,319.00.

**Motion/Second (Richter/Schroeder)** to approve vouchers as presented. Motion Carried

**UPCOMING COMMITTEE ACTIVITY**

Next meeting: April 7, 2015 - 5:30 p.m.

**ADJOURNMENT**

***Motion/Second (Schroeder/Richter)*** to adjourn at 5:58 p.m. Motion carried.