

February 13, 2012

The regular meeting of the Highway Committee was called to order by Chair Eugene Henke at 9:00 AM on Monday, February 13, 2012. The requirements of the Open Meeting Law were certified as being met.

Present: Eugene Henke
Alma Hedberg
Donald Peters
Paul Schwandt

Absent:

Others Present: Chuck Buss, Interim Highway Commissioner
Becky Pence, Administrative Assistant
Margaret Whirry, Alternate
Dan Priske, Chair County Board
Duane Prachel, County Superintendent
Brenden Rhinehart, Commissioner Marquette County Highway
Jerry Hebert II, Chair Marquette County Highway Committee
Brent Miller, Administrator Marquette County
Ann Deich, Resident Town of Kingston
Marge Bostelmann, County Clerk
Dan Sondalle, Corporate Counsel
Lee Sixt, Resident Town of Green Lake;
Todd Riebau, Contech Construction
Tony Daley, Berlin Newspapers

Agenda

Motion/second (Peters/Hedberg) to approve the Agenda with corrections to Item 35, Road Review. Motion Carried.

Minutes

Motion/second (Peters/Schwandt) to approve the meeting Minutes of January 9th and 31st 2012 with correction to date under correspondence. Motion Carried.

Public Comments

Lauree Renaud, Resident of City of Green Lake handed out "Safe Routes to School" and explained how 25% of pupils are now walking to school, and in need of Highway support in making the intersection of CTH A and North Street safe.

Correspondence

WisDOT letter regarding Project 6630-03-71/STH 44, the let date is now June 2012, not 2013 as previously scheduled; letter from Jewell Associates Engineers, Inc. requesting to bid on future bridge projects.

Appearances

Marquette County Highway Department, Brenden Rhinehart, Commissioner; Jerry Hebert, Highway Committee Chair, and Brent Miller, Administrator appeared for further discussion on Cooperative Effort between Green Lake County and Marquette County Highway Departments.

Monthly Vouchers

Motion/second (Peters/Hedberg) to approve the vouchers in the amount of \$219,871.10. Motion Carried.

Commissioner's Report

Chuck Buss reported crews performed winter maintenance; cut trees and brush on CTH A and various county roads; patched potholes; rubber sealing on CTH T and STH 49; repaired broken pavement on CTH D north of Princeton and CTH JJ east of CTH Q.

Anticipated activities consisted of winter maintenance as needed; rubber sealing on STH 49, CTHs T, X, B; tree and brush trimming and removal; surface maintenance as needed; snow fence removal; take care of several drainage issues; and CTH A reconstruction.

Crash data consisted of 28 deer, 3 other, 5 weather, and 2 county damage claims.

Peters asked if the culvert by STH 44 north of Manchester has been cleaned. Buss stated the ditch has been cleaned, but it's up to the state for cleaning the culvert.

DOT Request for Services

Committee reviewed the Traffic Maintenance Agreements (TMAs) for aluminum base signs, Project 0024-28-20; and plywood base signs, Project 4724-28-25.

Motion/second (Peters/Schwandt) to approve and sign the Traffic Maintenance Agreements. Motion carried.

Green Lake and Marquette County Highway Departments Cooperative Effort

Discussion continued on cooperative efforts between Green Lake and Marquette County Highway Departments. Peters stated it was discussed at the special meeting that Bostelmann and Brent Miller were to put together a cost savings package as far as salaries, etc., and present it at this meeting. Bostelmann explained she had not had a chance to meet with Miller.

Henke would like a special meeting with Green Lake County Highway regarding this cooperative effort. Schwandt commented that a special meeting doesn't pay until we get some figures.

Discussion held to keep this on the Agenda for cost savings, buying power, labor/equipment savings and also restructuring of highway personnel. Bostelmann is to work with Buss, Miller and Rhinehart for presentation at the next highway meeting.

It was requested for Marquette County to provide Green Lake County their Financial Report of Highway Operations, report on equipment, material usage, fuel and parts usage.

Safety Concern

Jack Meyers was unable to attend. Discussion of "After Action Report" from Meyers was held. Buss will get costing for committee to review next month.

Culvert Bid Opening

Culvert Bids received:

	Contech	County Materials	TrueNorth Steel	Metal Culverts
CTH A	8,278.50	13,202.22	No Bid Rec'd	8,967.84
STH 73/44	3,982.80	5,979.40		4,118.98
INVENTORY	3,336.70	5,262.54		3,583.18
TOTAL	15,598.00	24,444.16		16,670.00

Motion/second (Peters/Schwandt) to approve purchasing culverts from Contech. Motion Carried.

Job Applications and/or Late Applicants regarding Highway Commissioner Vacant Position

Ann Deich, Resident Town of Kingston appeared to inquire about accepting late applications. Bostelmann explained that it is against county policy to accept late applications.

ATV Trail Ride, 3/31/12 & 4/7/12

The All Terrain Riders ATV Club along with the Princeton VFW will be conducting a charity ride to benefit

the troops on 3/31/12 and 4/7/12. The complete description of the ride was included in the packet. *Motion/second (Peters/Schwandt)* to approve the ATV Trail Ride on 3/31/12 and 4/7/12 provided they will have ample patrol available. Motion Carried.

Ayres Associates, Inc. Revised On Call Engineering Agreement

Motion/second (Schwandt/Peters) to approve Ayres Associates, Inc. as the On Call Engineering Firm for 2012 in accordance with the revised agreement. Motion Carried.

STH 23 Reconstruction Project ID 1430-00-74/1431-02-72 & Curbing of STH 23/49 Intersection

Buss explained the State will not participate in the engineering or design cost for extending the CTH A intersection. Committee reviewed the Cost estimate for the project which amounts to \$60,369.00.

Motion/second (Schwandt/Peters) to not approve the cost estimate for extending CTH A intersection. Motion Carried.

Motion/second (Schwandt/Peters) to not curb the STH 23/49 Intersection. Motion Carried.

Equipment Operation Analysis

The Committee reviewed the Equipment Analysis Report.

Financial Reports-Accounts Receivable, Expenditures, and Revenues

The Committee reviewed the Financial Reports for Highway.

Annual Report 2011

Committee reviewed the 2011 Annual Report.

Motion/second (Hedberg/Peters) to approve the 2011 Annual Report and to submit to County Board for approval. Motion Carried.

Highway Improvement Plan

Discussion was held. Buss suggested to not overlay CTH D in 2012. By eliminating CTH D it is anticipated that there will still be a shortfall of approximately \$30,000 which our reserves would be able to handle.

Motion/second (Peters/Schwandt) to approve the reconstruction for CTH B, and CTH A; and to approve overlays for CTHs I, V, B, and CTH K/K East as indicated on the 6 Year Highway Improvement Plan. Motion Carried.

Membership Dues – TDA and NACE

Motion/second (Peters/Schwandt) to not approve the membership dues for TDA and NACE. Motion Carried.

Committee Meeting Date and Time Change

Discussion held and to keep on the Agenda.

Use of County Property

Motion/Second (Peters/Hedberg) to approve use of grounds for: July 4 County Fairgrounds 4th of July Parade; August 10 & 11 Land Conservation Clean Sweep and use of Forklift; September 29 County Fairgrounds Harvest Fest Parade; September 13 through 23 Green Lake State Bank Parking; September 29 through October 7 Green Lake State Bank Parking. Motion Carried.

Vacate Menke Drive in the Town of Mackford

Motion/second (Peters/Hedberg) to approve vacating Menke Drive in the Town of Mackford. Motion Carried.

STP Engineering List, Gillet Road, Town of Kingston Bridge

The STP Engineering List for Gillet Road for the Town of Kingston Bridge were reviewed.

Motion/second (Peters/Schwandt) to interview Alfred Benesch & Co., Mead & Hunt, Donohue &

Associates, and MSA Professional Services Inc. Motion Carried.

Regarding Purchase of Sign Retroreflectivity Software

Buss explained the sign retro-reflectivity requirements, which also includes a need for software which costs approximately \$1,500.00. Also, a policy needs to be in place for 2012.

WCHA Winter Conference Report

Peters spoke with various people regarding sharing a commissioner between two counties, also attended seminars regarding the impact of Act 10.

WCHA Commissioner's Training Conference, February 21 & 22, 2012, Warrens, WI

Motion/second (Peters/Schwandt) to approve Chuck Buss and Duane Prachel to attend the Training Conference in Warrens, WI on February 21, and 22, 2012. Motion Carried.

Discussion of County Five Year Term – Highway Commissioner

Bostelmann explained the counties ordinance and explained the State Statute. No action needs to take place.

Railroad Consortium

Peters attended the meeting on January 22 in Washington County in West Bend, WI. The majority of shares have been sold to "Watco", and the \$25,000 donation from counties is what accesses the state & federal money.

Field Road Review None

Closed Session

Motion/Second (Schwandt/Peters) to convene in closed session per ss19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The closed session relates to employee evaluation(s); Interim Commissioner Position, and to David Affeldt, et. Al. vs. Green Lake County Case No.: 08CV92. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Alma excused at 12:05 pm.

Resume Open Session

Motion/Second (Peters/Schwandt) to resume open session. Roll-Call Vote, 3 ayes, 0 nays, (1) absent (Hedberg). Motion Carried.

Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, Interim Commissioner Position and David Affeldt, et. Al. vs. Green Lake County Case No.: 08CV92

Motion/second (Peters/Schwandt) for Buss to check with Bostelmann regarding stipened. Motion Carried.

Motion/second (Peters/Schwandt) to approve Dan Sondalle of Lehner Law office to continue representing Green Lake County with Affeldt vs Green Lake County Case 08CF92.

Motion/second (Peters/Schwandt) to approve Ron Lampe for \$200.00/hour for mediation regarding Affeldt vs Green Lake County Case 08CF92. Motion Carried.

Committee Discussion

Buss explained by state law anybody who excavates or trenches needs to be certified. Prachel, Otto, and Mashuda will go to Sauk County on 2/23/12 for Compentent Training. Also, on 5/24/12, will be MSHA Training at Stevens Point for everyone.

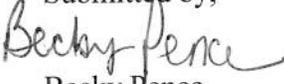
- **Future agenda items for action and discussion:**
 - STP Engineering Interviews
 - David Affeldt, et. Al. vs. Green Lake County Case No. 08CV92
 - Asphalt/Pulverizing Bids
 - Field Road Review STH 23/A Intersection, CTHs Y, YY, DD, JJ, FF, U

- **Regular meeting date: March 12, 2012 at 9:00 AM**

Field Road Review None

Adjournment

Motion/second (Peters/Schwandt) to adjourn at 12:40 PM. Motion carried.

Submitted by,

Becky Pence
Secretary