

February 12, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 4:30 PM on Tuesday, February 12, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Donald Peters
Eugene Henke
Margaret Whirry

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Ben Moderow, Alternate
Dan Hurst, Corporation Counsel
Jack Meyers, County Board Chair
Toney Daley, Berlin Newspapers
Loren Gaastra, Sam Gaastra & Sons
Todd Riebau, Contech
Bill Spencer, Metal Culverts
S. Geoghegan, The Kraemer Company, LLC

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Peters/Whirry) to approve the Agenda with moving Agenda #22 up to #8. Motion Carried.

Minutes

Motion/second (Peters/Whirry) to approve the Minutes of 01/08/13. Motion Carried.

Henke commented as to an explanation as why two members approved the conditional use permit for AF Gelhar at the last Land Use Planning and Zoning Meeting.

Correspondence

Email from Energy Solution Partners regarding fuel market.

Public Comments None

Appearances None

Road Agreements

Dan Hurst explained that he met with Brooks and the Road Agreements are being worked on. Peters commented on creating a short list of the various heavy haulers.

Solicitation for Price Quotes – Culverts

Culvert Price Quotes were opened and read from Contech LLC, Metal Culverts Inc., and True North Steel.

Solicitation for Price Quotes - Crushed Stone & Gravel

Crushed Stone & Gravel Price Quotes were opened and read from Egbert Excavating, Sam Gaastra & Sons, Inc., Kopplin & Kinas Co., Inc., Ridge Stone Products, and The Kraemer Company LLC.

Resolution/Ordinances

Peters commented about the cost for moving the gate and wanted Bruce and Carolyn Knaub to pay the cost,

P&I did not recommend payment of gate move.

Motion/second (Whirry/Henke) to approve Resolution 01-20123 Easement Agreement between Green Lake County and Bruce R. Knaub and Carolyn J. Knaub in Green Lake. Motion Carried.

Monthly Vouchers

Motion/second (Whirry/Henke) to approve the 2012 vouchers in the amount of \$49,778.20 and 2013 vouchers in the amount of \$192,689.84. Motion Carried.

Commissioner's Report

County crews were cutting trees and brush; rubber seal STH 44; applied anti-ice; snow removal; winter maintenance; drainage maintenance; cleaning snow off State bridges.

Anticipated activities include winter maintenance; rubber seal; cutting trees and brush; removing snow fence.

Crash data consisted of 33 deer, 11 other/weather, and 4 county damage claims.

DOT Request for Services None

Annual Report 2012

Motion/second (Whirry/Henke) to approve the 2012 Annual Report and forward to County Board for approval. Motion Carried.

Financial Reports

The 2012 Financials have not been completed as of yet.

Use of County Property

Motion/second (Peters/Whirry) to approve Land Conservation Clean Sweep and use of forklift on August 9, 2013. Motion Carried.

Motion/second (Henke /Whirry) to approve ATV Charity Ride on 3/30/13 and 4/6/13. Motion Carried.

Railroad Consortium None

General Laborer Position

Brooks explained the request for filling a General Laborer Position. New Hire – Pro's/Con's was passed out to committee members. Discussion held on various items. Whirry feels filling the position would be beneficial.

Motion/second (Peters/Whirry) to approve filling the General Laborer Position and to make a recommendation to the Personnel Committee for filling.

Equipment Purchases

An Equipment Rating report was passed out to committee members listing the current fleet cost, age, book value, and rating of 1-5 (very poor – excellent).

Brooks explained details of trading in the dozer and renting a dozer when needed, selling the case loader and the need to purchase a loader, one international would be sold, and one tri-axle to be purchased, and would also like to purchase a Superintendent truck for Buss. Estimating the costs around \$210,000 for tri-axle and \$30,000 for Superintendent truck. Discussion held. Brooks would like to send out bid specifications and bring to committee next month.

Motion/second (Whirry/Henke) to send out solicitation for price quotes which should include bid for benching plow option. Motion Carried.

Departmental Policies and Procedures

Departmental Policies and Procedures were reviewed.

Motion/second (Whirry/Henke) to approve Departmental Policies and Procedures and to forward on to Personnel. Motion Carried.

Closed Session

Motion/Second (Whirry/Henke) to convene in closed session per ss19.85(1)(c)(f) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; ss19.85(1)(g) conferring with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; ss19385(1)(f) Medical History, disciplinary data, specific personnel problems. The closed session relates to employee evaluation(s), and medical history. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Resume Open Session

Motion/Second (Whirry/Peters) to resume open session. Roll-Call Vote, 4 ayes, 0 nays. Motion Carried.

Discussion and Possible Action on Matters Discussed In Closed Session Relating to employee evaluations, and Highway Commissioner Position

Motion/second (Whirry/Peters) to approve the evaluations for Keipe and Arndt, State Patrolmen, and to forward on to their personnel files. Motion Carried.

Motion/second (Peters/Whirry) to approve Kush, Secretary 1 evaluation and to forward to Personnel. Motion Carried.

Committee Discussion

Brooks would like to have the March 12 meeting 4:00 pm instead of 4:30 pm due to Agenda items and attending Health & Human Services meeting at 6:00 pm.

Future Agenda Items for Action and Discussion:

- *Regular meeting date: March 12, 2013 at 4:00 PM*

Adjournment

Motion/second (Whirry/Henke) to adjourn 7:45 PM. Motion carried.

Submitted by,

Becky Pence
Secretary